

# INDIANA SWIMMING BOARD OF DIRECTORS MEETING MINUTES

27 August 2011

*Awaiting Board Approval at October 2011 meeting*

## SECRETARY:

Please visit this site [www.inswimming.org/BODPAGE.html](http://www.inswimming.org/BODPAGE.html) and download last meeting's minutes. Approval of these minutes will be the first item of business. Any corrections/revisions to last meeting's minutes will need to be made at this time.

### Present:

Dave Boggs	Michele DeLuna	Sarah Dowd	Dick Duncan
Lucy Duncan	Dylan Ferguson	Claire Gendron	Tom Johnson
Ron Jones	Lynn Kinstler	Emily Kowalski	Arlene McDonald
G. Daniel Michael	Jim Payonk	Brad Smith	Kyle Smith
Paul Stauder	Jeff Thompson	Tony Young	

### Absent:

Will Bernhardt	Laura Breen	Carey Camarata	Chris Cutter
Bob Hartley	Chris Klinge	Matt Papachronis	Dan Proctor

## OLD BUSINESS

**The amended 20 June 2011 minutes were accepted.**

### USAS Convention – Tom Johnson

All final arrangements were settled. There will be conference call among participants a week prior to convention.

## NEW BUSINESS

### 2012 National Events/LSC &BOD involvement - Arlene McDonald

See Arlene's report - Future national meets include: NCAA Division III Championships; March 2012, Grand Prix (co-host needed); U.S.Open (co-host needed) and Speedo Junior Nationals (CSC co-host). Various usual volunteers, co-hosts and "club for the day" will be needed.

2013 Nationals and World Trials

### IU Natatorium - Arlene McDonald closed session

Lucy Duncan recued herself.

### Technical Committee Legislation Review - Jim Payonk – pulled report-

The Technical proposals were recommended to be presented to the HOD, 1 October. There were also some housekeeping items for meet letters and Championship committee matters. The Officials committee chair position will be addressed as a part of the By Laws, including the regional representatives, Officials chair (to be elected every other year), OTS coordinator. There were discussions of the fifth and seventh points in the technical report, discussion of the start times of the divisional meets which the Site selection and Championship selection committees will address.

The September 1<sup>st</sup> site selection meeting will be postponed to a date after the HOD meeting.

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## **Swim Fest 2012**

Originating as a proposal from the 2009 Performance Task Force, there was an extensive presentation of the Swim Fest Championship proposal and timeline. There was no electronic file of the printed presentation. A proposal to accept the 10 and Under 400 m free will be brought to the HOD.

## **House of Delegates - Tom Johnson/Tony Young**

There will be information sessions on 30 September for the HOD early sessions at North Central High School, Indianapolis. Tony has sent a blast e-mail containing the events and schedule.

Friday morning sessions 9 – 1 will include:

Athlete activities

Club Leadership seminar, 2<sup>nd</sup> opportunity - Seymore, 3<sup>rd</sup> opportunity - Ft Wayne

Athlete Leadership Presentations

Swimmer Clinics with an Olympian

Coaches' meeting

Official's hot Topics

Stewards of Children

11:30 – lunch and registration

1:30 – 5:30

HOD meeting

## **Arlene:**

Age group and Senior meetings - Friday

Meet Announcing (Sam Kendricks) – Saturday (contact Indianan College/University participation – separate flyer)

Meet Management (Bob Matlack) workshop novice and advanced meet operations - Friday

OME from an entry chair's prospective

## **ACTION ITEMS**

2011/2012 Fiscal Year Budget - Lucy Duncan, Passed

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**GENERAL CHAIRMAN:**

**Tom Johnson**

[coachtomjohnson@earthlink.net](mailto:coachtomjohnson@earthlink.net)

## GENERAL CHAIR REPORT – AUGUST 2011

I have been involved in the following areas and activities since our previous Board meeting.

1. I participated in the Site Selection Committee conference call to choose meet hosts for the short course season championship meets.
2. I have participated in Governance Task Force Survey Project. This has included publicizing the survey, answering questions from the membership regarding the survey, and planning for the presentation of survey results.
3. I have been involved with the planning for the Board Retreat.
4. I have interacted with our Events Director in planning for the Central Zone Age Group meet.
5. I have interacted with our Sport Development Director and the Performance Committee in regard to the Swim Fest proposal.
6. I participated in the Technical Committee conference call.
7. I attended the following meets in July and August – Irish Aquatics Summer Invite, Senior State, Age Group State, Central Zone Senior meet and the Central Zone Age Group meet.

### **Regional Reps (SR voting member in bold):**

All regional reps are reminded to be in contact with their member clubs both before and after board meetings for input and idea sharing.

<b>Region 1 Non-Coach Rep:</b>	Chris Klinge (BA) no report	<a href="mailto:cbklinge@gmail.com">cbklinge@gmail.com</a>
Region 1 Coach Rep:	Laura Breen (HHSC) no report	<a href="mailto:lbreen@bsugmail.net">lbreen@bsugmail.net</a>
<b>Region 2 Coach Rep:</b>	<b>Will Bernhardt (IA)</b> no report	<a href="mailto:coachwill05@gmail.com">coachwill05@gmail.com</a>
Region 2 Non-Coach Rep:	<b>Carey Cammaratta (NASA)</b> no report	<a href="mailto:cammaratta@aol.com">cammaratta@aol.com</a>
<b>Region 3 Non-Coach Rep:</b>	<b>Ron Jones (BBSC)</b> no report	<a href="mailto:ron@rgjonesassoc.com">ron@rgjonesassoc.com</a>
Region 3 Coach Rep:	Sarah Dowd (SCSC) no report	<a href="mailto:sdowd@cville.k12.in.us">sdowd@cville.k12.in.us</a>
<b>Region 4 Coach Rep:</b>	<b>Dave Boggs (SEY)</b> no report	<a href="mailto:seymourswimming@comcast.net">seymourswimming@comcast.net</a>
Region 4 Non-Coach Rep:	Paul Stauder (CSC)	<a href="mailto:pstauder@indy.rr.com">pstauder@indy.rr.com</a>
Region IV non-coach report, August 26, 2011		

Attended Senior State @ Natatorium July 23-24

Attended Age Group State @ Natatorium July 29-31

Worked on LOC for Central Zone Meet August 5-7

- Meet Operations/set up

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- Copying and posting
- Scoreboard graphics

Attended organizing meeting for NCAA championships LOC August 16

- Marketing and sales committee
- Committee lunch planned for outreach & marketing to clubs in time for HOD

Met with Randy Julian of USA Swimming at Zone meet.

Schedule note: I have a work conflict for HOD October 1.

**REVIEW:**

**Bob Hartley**

[rhartley@fbtlaw.com](mailto:rhartley@fbtlaw.com)

**No report**

**PAST GENERAL CHAIR:**

**Arlene McDonald**

[arlenemcd@aol.com](mailto:arlenemcd@aol.com)

**PULLED**

## **August BOD Meeting Report– Submitted by Arlene McDonald**

### **Events:**

- 2011 Central Zone Age Group Championships (August 4 – 8): Many thanks to everyone contributing to the success of this meet. A special appreciation goes out to Carmel Swim Club for stepping up to co-host the month before the meet; the folks they provided for the leadership team were outstanding. Also, thank you to Kyle Smith and Jeff Thompson for arranging to provide timers for all three days and to John Hiester (Pool) and Lucy Duncan (Open Water) for serving as our meet referees. Additionally, Ed Merkling and Wes Richardson provided leadership throughout the planning and implementation of the open water event – first at Eagle Creek then at the Nat. Please extend your gratitude to them should you see them. In case you were not aware, we had to move the open water indoors to the Nat after Indy Parks closed the Eagle Creek Park Beach on Saturday morning because of elevated levels of algae. I am in the final stages of preparing reports for this event and will make them available to the board upon completion.
- NCAA Meets (2012-2017): The first meeting of the Indiana Host Committee for the 2012 D III Swimming & Diving Championships was held on August 16. My role is as Meet Manager and Director of Technical Meet Operations. We have a wonderful committee composed of folks from USA Diving, Masters Swimming, Indiana Swimming, and the Indiana Sports Corporation. Noelle Szydlky, Director of Event Operations at the Indiana Sports Corporation, is spearheading this initiative for ISC. Additionally, Anthony Holman, Assistant Director of Championships at the NCAA and the Division III Swimming & Diving staff person, is providing valuable leadership and mentoring to the committee. The Downtown Marriott is serving as the headquarters hotel for the 2012 Championships.
- 2012 Mid-States Championships (January 7 & 8): We have opened up the online hotel reservation system for next January's meet. I have conveyed that information to our participating LSCs. The link for that site is [https://resweb.passkey.com/Resweb.do?mode=welcome\\_ei\\_new&eventID=3817435](https://resweb.passkey.com/Resweb.do?mode=welcome_ei_new&eventID=3817435) Also; I am in talks with Ozark Swimming and Southeastern Swimming regarding the possibility of them joining us as the 5<sup>th</sup> and 6<sup>th</sup> team participants. Last, I have asked Fine Designs to start on the 2012 meet logo as well as receiving and initial quote from Jillian's for the social. More details will follow as those become available.

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- 2012 Indy Grand Prix @ the Nat (March 29-31): I have begun receiving inquiries about this event. I hope to open the hotel online reservation system right before convention. I am meeting with the ICVA next week to finalize all the details. Julie McKenney and I have continued conversations with USA Swimming regarding the athlete stipends, meet qualifying times, and ways to enhance the meet. We have learned that much of this information is still in the developmental stages with new National Team Coach Frank Busch, so we may not know any of these details until convention. As soon as that information is published, we will actively begin solicitation of top-name athletes to attend our meet. Please think about your club's involvement in this meet as we need a strong showing from the Indiana Swimming community. It is anticipated that this will be one of the last tune-ups before Olympic Trials in Omaha.
- 2012 US Open (August 7 – 11) and Speedo Junior Championships (August 13-17): Carmel Swim Club, by virtue of their co-hosting Zones with us, will be the club co-host for the 2012 Speedo Junior National Championship meet. I have asked Tony to put out an inquiry about a club co-host for the US Open meet the week before. If your club might consider this, please contact me for details prior to September 15. Also, I will be soliciting board members who might be interested in serving on the Event Executive Committee. I have placed that item on the agenda. We are in the final stages of identifying hotels and plan to open the online reservation system right before convention. Also, Julie McKenney and I met last week to discuss the structure of the leadership teams for these events, which will mostly mirror what we did in 2007.
- 2013 Nationals & World Trials: Hotel proposals for this event have started trickling in. I hope to get those identified and selected by the end of the year.

## OTHER ACTIVITIES

- Board Development: As chair of the Governance Committee, I have been in frequent meetings with Dean Gladden, Tim Hewitt, and Tom Johnson. The findings will all be presented this weekend.
- USA Swimming Championship Evaluation Committee: As a member of this committee, the day after Zones, I spent five days in Palo Alto for the 2011 Speedo Junior National Championships at Stanford. My report will be presented at convention to the committee. Our primary role is to interview coaches, athletes, spectators, officials, and the local organizing committee and provide feedback for future national championships.
- 2011 House of Delegates: I have been working with Tony to plan a Meet Management Seminar for the upcoming House of Delegates. I have been able to secure both Bob Matlack and Sam Kendricks to come in to present Hy-Tek and announcing clinics respectively. We will market this opportunity to both the IHSAA and our own teams. Bob's presentations will consist of both beginning and advanced Hy-Tek training on Friday evening beginning at 6:00. Sam will be presenting his announcing clinic on Saturday morning beginning at 9:00. All championship meet hosts will be strongly urged to attend. In between their sessions, we will also be presenting some Indiana Swimming related topics and possibly a session for our past hosts to meet and debrief on last year's championship meets. We will need to encourage all our clubs to send their meet management leadership team. In case you are not aware, Bob and Sam are the folks USA Swimming uses for all their National Championships and Olympic Trials events. They are the best in the country at what they do!
- Hotels, Hotels, Hotels: My time has been consumed lately meeting with different hotel properties and finalizing all the hotels for our plethora of events in 2012. I hope to wrap all this up with a meeting I have with the ICVA next week.

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**ADMINISTRATIVE VICE-CHAIRMAN: Brad Smith**  
[bsmith@nhj.k12.in.us](mailto:bsmith@nhj.k12.in.us)

Brad Smith – Administrative Vice-Chair

August BOD Report

1) Central Zone Senior Championships – The CZ Senior Championships were held at Franklin Community High School on August 4-8. Indian Creek Aquatic Club and Franklin Regional Swim team co-hosted the event with much success. Many thanks to Dick Duncan and Lucy Duncan (Meet Referee and Administrative Referee) for their efforts in creating a smooth meet on deck. There were 204 athletes participating in the meet this year – almost 100 more than last year. The meet is still building and the concept of the meet is highly favored by most of the Central Zone. I have been meeting with Central Zone Director, Paul Thompson, on suggestions and improvements for the meet – also addressing issues of participation from the “eastern” Central Zone LSCs.

2) Personnel Committee – Will begin meeting with staff to discuss past year and planning for upcoming year.

3) LEAP – With much of the committee involved with championship meets, LEAP did not get accomplished this summer. Now that those events are out of the way, we look at completing level 3 within the next 4-6 weeks. Attached is a checklist of where we stand



Home / Member Resources / Governance & LSCs / LSC Websites & Portals / LSC Portals

Level 1  
Level 2  
Level 3



**INDIANA SWIMMING**  
CURRENT SCORE: 46 POINTS  
Certification Requirements: 50% = 91.25 points

\*Note: All changes to this form are immediately saved and will be immediately reflected in the score above.

[Back to LSC Portal](#) [Request Level Certification](#)

BUSINESS AND ORGANIZATIONAL SUCCESS		TOTAL CATEGORY POINTS: 12
		<small>Minimum Points Needed: 21</small>
<b>Required (9pts)</b>	<b>Additional</b>	
<input checked="" type="checkbox"/> Permanent Office (1-2)	<input checked="" type="checkbox"/> Financial Reserves (1-2)	
<input checked="" type="checkbox"/> Strategic Objectives (1)	<input type="checkbox"/> Handbook (1)	
<input checked="" type="checkbox"/> Quadrennial Review (1-4)	<input type="checkbox"/> Leadership Recruitment (1)	
<input checked="" type="checkbox"/> LSC Leadership Seminar (2)	<input type="checkbox"/> Employee Benefits (1)	
<input type="checkbox"/> Support Staff Job Descriptions (1)	<input type="checkbox"/> Fundraising (1)	
	<input type="checkbox"/> Publicity (1)	
	<input checked="" type="checkbox"/> Facilities (1)	
	<input type="checkbox"/> Financial Assistance (1)	
	<input type="checkbox"/> Community Service (1)	
	<input type="checkbox"/> Tax Obligation Review (1)	
	<input type="checkbox"/> Business Insurance Review (1)	
	<input type="checkbox"/> Commitment to Diversity (1)	
	<input type="checkbox"/> Other Great Ideas! (1-5)	
Required points earned: 9	Additional points earned: 3	

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VOLUNTEER DEVELOPMENT		TOTAL CATEGORY POINTS: 15
		<small>Minimum Points Needed: 18</small>
<b>Required (6pts)</b>	<b>Additional</b>	
<input checked="" type="checkbox"/> Education and Representation at USAS (1-2)	<input checked="" type="checkbox"/> Recognition (1)	
<input checked="" type="checkbox"/> Financial Assistance to USAS (1)	<input checked="" type="checkbox"/> Volunteer Involvement at the National Level (1)	
<input checked="" type="checkbox"/> Life Membership Award (1)	<input checked="" type="checkbox"/> Meet Hosting Opportunities (1-3)	
<input checked="" type="checkbox"/> Recognition (1)	<input checked="" type="checkbox"/> Officials' National Participation (1-2)	
<input type="checkbox"/> Certification Program for Meet Personnel (1-2)	<input type="checkbox"/> Subsidies for Officials' Travel (1)	
<input checked="" type="checkbox"/> Volunteer Education (1)	<input checked="" type="checkbox"/> Recruitment and Retention of Alumni (1)	
	<input checked="" type="checkbox"/> Number of Officials (1-5)	
	<input type="checkbox"/> Other Great Ideas! (1-5)	
Required points earned: 6	Additional points earned: 9	

CLUB AND COACH DEVELOPMENT		TOTAL CATEGORY POINTS: 17
		<small>Minimum Points Needed: 28</small>
<b>Required (6pts)</b>	<b>Additional</b>	
<input checked="" type="checkbox"/> Club Incentives (1-2)	<input checked="" type="checkbox"/> Recognition of ASCA Certification (1)	
<input type="checkbox"/> Performance Recognition (1-3)	<input checked="" type="checkbox"/> Recognition of Coaches' Associations (1)	
<input type="checkbox"/> Financial Assistance to Regional Meets (1)	<input checked="" type="checkbox"/> LSC Employee Provides Service to Clubs (1-2)	
<input checked="" type="checkbox"/> Financial Assistance to National Meets (1)	<input type="checkbox"/> Virtual Club Championship (1)	
<input type="checkbox"/> Financial Assistance to Clinics (1)	<input type="checkbox"/> Professional Development of Coaches (1-2)	
<input type="checkbox"/> Mentoring Opportunities (1-3)	<input type="checkbox"/> Recognition of Coach Tenure in LSC (1)	
<input checked="" type="checkbox"/> Governance Consultation to Clubs (1-3)	<input type="checkbox"/> Financial Assistance to USAS: Additional Coaches (1)	
<input checked="" type="checkbox"/> Board Participation by Coaches (1-2)	<input checked="" type="checkbox"/> Club Recognition Program (1-5)	
<input checked="" type="checkbox"/> Committee Leadership: Coaches (1-2)	<input type="checkbox"/> Other Great Ideas! (1-5)	
Required points earned: 10	Additional points earned: 7	

ATHLETE DEVELOPMENT		TOTAL CATEGORY POINTS: 2
		<small>Minimum Points Needed: 7</small>
<b>Required (2pts)</b>	<b>Additional</b>	
<input checked="" type="checkbox"/> Athlete Committee (1)	<input type="checkbox"/> Athlete Mentorship Program (1)	
<input checked="" type="checkbox"/> Athlete Newsletter (1)	<input type="checkbox"/> Swim Guide (1)	
	<input type="checkbox"/> Meet Participation (1-5)	
	<input type="checkbox"/> Meet Participation (1-5)	
	<input type="checkbox"/> Diversity Events (1-2)	
	<input type="checkbox"/> Outreach Benefits (1)	
	<input type="checkbox"/> Other Great Ideas! (1-5)	
Required points earned: 2	Additional points earned: 0	

Current score 46 points

**AWARDS:**

No report

**PERSONNEL:**

No report

**TEAM INDIANA:**

Emily Kowalski

[a40momski@aol.com](mailto:a40momski@aol.com)

No report

**AGE GROUP VICE-CHAIRMAN: Matt Papachronis**

[Capstone22@htmail.com](mailto:Capstone22@htmail.com)

No report

DISABILITY Coordinator:

Kyle Smith

[coachkyle33@hotmail.com](mailto:coachkyle33@hotmail.com)

- Contacted several programs for updates of National Level Disability Swimming athletes
- Will have my report ready for the annual ISI House of delegate meeting
- One age group swimmer took advantage of the ISI Championship Meet Inclusion Policy
- Some discussion has taken place with coaches of swimmers with a disability to propose amending the Indiana Swimming Championship Meet Inclusion Policy to include Divisional meets. These discussions are in the beginning stages and further discussion needs to include the Sport Development Director, Age Group and Senior Chairs for their input.
- Took part in USA Swimming Disability Committee conference call and award recognition process

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**OPEN WATER:**

**TEAM INDIANA:**

Emily Kowalski

[a40momski@aol.com](mailto:a40momski@aol.com)

No report

**CAMPS:**

No report

**DIVERSITY:**

Emily Kowalski

[a40momski@aol.com](mailto:a40momski@aol.com)

No report

**SENIOR CHAIR:**

Jeff Thompson

[jat@vigoschools.org](mailto:jat@vigoschools.org)

Senior Vice Chair Report, August 2011

The past several months I have spent a large majority of my time working with Tony Young on the Swimfest 2012 proposal and a few items for Technical for Senior State.

I attended the Senior Zone meet on Sunday and the feedback from those in attendance was that it was a very well ran meet and that the athletes enjoyed the meet. The size of the meet still seems to be an issue for some, as this was a very small meet once again this year. This only being the second year for the meet I do not believe that a lot of coaches have gotten use to the idea of putting it on their summer meet schedule. There were 21 Indiana LSC Clubs represented at the meet. Next year the Speedo Sectional meet and the Senior Zone/Zone meet are scheduled to fall on the same weekend. This has posed some concern for meet organizers and I anticipate this being a topic of conversation at the Central Zone meeting at USAS.

Tony Young and I have already begun exploring options for camps for next summer. For the past 4 years our 14-16 Senior Elite camp has traveled to Phoenix, Arizona for a training/competition camp. This camp took place on the even years. As next year is an even year (2012) we are scheduled to do another camp in Phoenix, but with Dave Gibson leaving Phoenix Swim Club we are making plans to make a change to this camp location/format.

Although I was unable to attend the Senior State meet in July due to a family trip, the feedback from coaches and athletes in attendance was that the meet was ran well and that there was a lot of fast swimming. Having the collegiate athletes back in the meet definitely made for faster swimming and better competition, which was our goal a year ago.

Finally, on the 25<sup>th</sup> of August I participated in the Technical Committee meeting and presented by proposals for changes to the Senior State meet, both short course and long course.

Respectfully Submitted by Jeff Thompson

**OPEN WATER:**

**TEAM INDIANA:**

Emily Kowalski

[a40momski@aol.com](mailto:a40momski@aol.com)

No report

**CAMPS:**

No report

**FINANCE VICE-CHAIRMAN:** Lucy Duncan

[lucyuss@aol.com](mailto:lucyuss@aol.com)

**PULLED**

Finance Vice Chair August, 2011 Report

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**HELP!!!** Please review the attached 2012 Proposed Budget – we have LOTS OF WORK to finalize this budget. We are very creative and innovative developing programs for our swimmers to succeed/excel but we fall very short in producing the revenue to substantiate these great programs. I have attached any/all budget request documentation which I received and the balance of the numbers is achieved from actual/average numbers over the past 3 years. We definitely need to find a way to get this budget more in balance than it currently is presented – so put your thinking caps on!!

## Indiana Swimming, Inc 2012 Proposed Budget with Prior Year Actuals

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	Q	
1										FY 2011 Actual	FY 2010 Actual	FY 2009 Actual				PROPOSED	
2									2011 Budget	Sep '10 - Aug 18th	Sep '09 - Aug '10	Sep '08 - Aug '09				2012 Budget	
3																	Ordinary Income/Expense
4																	Income
5																	Awards
6									5,000.00	3,467.75	5,013.00	5,319.75					Recognition Awards
7									0.00	0.00	823.20	13,310.73					State Meet Awards
8									5,000.00	3,467.75	5,836.20	18,630.48					Total Awards
9																	BOD/HOD
10									0.00	0.00	6,660.00	0.00					Mutual of Omaha Breakout Clinic
11																	Workshops
12									0.00	0.00	900.00	0.00					Women in Coaching Clinic
13									0.00	0.00	900.00	0.00					Total Workshops
14									0.00	0.00	7,560.00	0.00					Total BOD/HOD
15																	Camps
16										4,320.00	4,880.00	3,360.00					Age Group Elite
17										3,290.00	4,490.00	4,240.00					CTS
18										675.00	5,593.40	625.00					Distance Camp
19										0.00	2,013.72	1,470.00					Fall Distance/Open Water Camp
20																	OTC
21										17,069.20	0.00	14,780.00					Airfare
22										17,069.20	0.00	14,780.00					Total OTC
23										1,050.00	975.00	675.00					Senior Regional Training/Power
24										3,310.50	3,342.00	3,361.50					Surcharge
25									33,400.00	29,714.70	21,294.12	28,511.50					Total Camps
26																	
27																	Education
28									2,500.00	0.00	0.00	0.00					Coaches Education
29																	Meets
30									107,000.00	108,084.73	113,895.58	111,597.79					Entry Fees - 7.5%
31																	Mid-States Quad
32										6,240.00	5,005.00	7,130.00					Admissions & Heat Sheets
33										6,600.00	3,200.00	4,800.00					Entry Fees
34										825.00	0.00	870.00					Photos
35										3,444.00	1,299.95	3,485.00					Team IN fee
36										1,571.34	681.00	1,186.00					Vendor Profit Sharing/Booths
37										219.00	0.00	0.00					Mid-States Quad - Other
38									15,000.00	18,899.34	10,185.95	17,451.00					Total Mid-States Quad
39									1,200.00	2,120.00	1,694.00	1,786.00					Missed Cuts & Fines
40									3,700.00	3,750.00	3,730.00	3,480.00					Sanction Fees
41									0.00	635.00	150.00	625.00					State Meet Penalty
42									17,500.00	13,257.75	17,014.15	18,158.25					State Meet Stipends
43									101,000.00	93,331.28	101,097.55	104,006.75					Surcharges
44									52,000.00	49,100.00	51,388.00	58,915.00					Travel Fund/Zone Entries
45									0.00	0.00	0.00	0.00					Meets - Other
46									297,400.00	289,178.10	299,155.23	316,029.79					Total Meets

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**Indiana Swimming, Inc**  
**2012 Proposed Budget with Prior Year Actuals**

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	Q
1										FY 2011 Actual	FY 2010 Actual	FY 2009 Actual				PROPOSED
2									2011 Budget	Sep '10 - Aug '10	Sep '09 - Aug '10	Sep '08 - Aug '09				2012 Budget
47																
									<b>Membership - ISI</b>							
48									ISI Athlete	35,500.00	36,030.00	41,283.50	40,964.00			37,000.00
49									ISI Club	3,300.00	0.00	200.00	3,297.00			3,300.00
50									ISI Non-Athlete	1,350.00	1,249.00	1,245.50	1,208.50			1,300.00
51									Late Registration	1,000.00	2,700.00	0.00	0.00			1,000.00
52									<b>Total Membership - ISI</b>	<b>45,150.00</b>	<b>39,979.00</b>	<b>42,729.00</b>	<b>45,529.50</b>			<b>42,600.00</b>
53									<b>Miscellaneous</b>							
54									Bad Checks & Fines	300.00	340.00	375.90	5,528.00			300.00
55									BOR FINES	0.00	0.00	0.00	0.00			0.00
56									Club HOD Fines	300.00	0.00	200.00	1,600.00			300.00
57									Leap Incentive Income	2,500.00	2,500.00	0.00	0.00			5,000.00
58									<b>Total Miscellaneous</b>	<b>3,100.00</b>	<b>2,840.00</b>	<b>575.90</b>	<b>7,128.00</b>			<b>5,600.00</b>
59									<b>Office</b>							
60									Supplies	100.00	291.60	187.95	394.61			100.00
61									Website	200.00	0.00	125.00	0.00			200.00
62									<b>Total Office</b>	<b>300.00</b>	<b>291.60</b>	<b>312.95</b>	<b>444.61</b>			<b>300.00</b>
63									<b>Officials</b>							
64									Name Badges	2,200.00	2,057.89	2,005.00	1,673.00			2,200.00
65									Officials-ISI fee	2,000.00	1,789.00	1,998.00	1,778.00			2,000.00
66									<b>Total Officials</b>	<b>4,200.00</b>	<b>3,826.89</b>	<b>4,003.00</b>	<b>3,451.00</b>			<b>4,200.00</b>
67									Sponsorships	2,000.00	400.00	4,150.00	6,625.00			2,000.00
68									Swim Force	15,000.00	0.00	66,000.00	30,670.98			40,000.00
69									<b>Team IN Staff</b>							
70									Zone Coaches		10,674.00	4,747.00	4,362.91			
71									<b>Total Team IN Staff</b>	<b>6,000.00</b>	<b>10,674.00</b>	<b>4,747.00</b>	<b>4,362.91</b>			<b>6,000.00</b>
72																
73									Accumulated Earnings for 2009-2012 Quad	0.00	0.00	0.00	0.00			107,798.00
74									<b>TOTAL INCOME</b>	<b>414,000.00</b>	<b>380,372.04</b>	<b>456,363.41</b>	<b>461,383.77</b>			<b>537,948.00</b>
75									<b>Expense</b>							
76									<b>Awards Expenses</b>							
77									Coach of the Year Award	0.00	0.00	0.00	0.00			500.00
78									Club Recog/Excellence Incentive	32,200.00	28,700.00	0.00	0.00			10,000.00
79									20% 2nd year program pd by Inv Inc							-3,514.00
80									Recognition Awards - E	3,000.00	1,253.92	2,452.75	2,684.33			3,000.00
81									State Meet Awards - E	3,000.00	0.00	0.00	0.00			0.00
82									<b>Total Awards Expenses</b>	<b>38,200.00</b>	<b>29,953.92</b>	<b>2,452.75</b>	<b>2,684.33</b>			<b>9,989.00</b>
83									<b>BOD/HOD Expenses</b>							
84									ASCA Clinic/2010 ASCA	0.00	0.00	21,954.25	0.00			1,200.00
85									AG/SR Committee Meetings	1,500.00	1,221.91	991.94	790.77			2,300.00
86									Board Retreat	1,500.00	0.00	0.00	5,570.76			3,000.00
87									BOD/HOD Travel	4,500.00	968.00	3,462.00	4,230.19			4,500.00
88									BOR	3,000.00	3,729.68	0.00	0.00			3,000.00
89									<b>Convention</b>							
90									Airfare		3,470.00	345.40	536.99			
91									Copies		0.00	132.50	0.00			
92									Hotel		4,124.41	4,798.87	3,737.50			
93									Per Diem		4,128.75	3,933.81	3,504.17			
94									Registration		1,950.00	0.00	2,445.00			
95									Shuttle/Transportation		0.00	1,575.30	239.00			
96									Social		0.00	157.61	0.00			
97									Convention - Other		335.50	0.00	0.00			
98									<b>Total Convention</b>	<b>18,000.00</b>	<b>14,000.00</b>	<b>11,044.49</b>	<b>10,462.66</b>			<b>18,000.00</b>

# INDIANA SWIMMING BOARD OF DIRECTORS MEETING MINUTES

27 August 2011

*Awaiting Board Approval at October 2011 meeting*

## Indiana Swimming, Inc 2012 Proposed Budget with Prior Year Actuals

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	Q
1										FY 2011 Actual	FY 2010 Actual	FY 2009 Actual				PROPOSED
2									2011 Budget	Sep '10 - Aug 10th	Sep '09 - Aug '10	Sep '08 - Aug '09				2012 Budget
99								Food/Beverages and Lodging	5,500.00	1,822.77	4,863.37	1,840.09				3,500.00
100								Golden Goggle								
101								Per Diem		1,700.00	1,206.50	1,213.37				
102								Table		10,000.00	10,000.00	9,250.00				
103								Travel/Lodging		4,576.25	4,345.50	5,700.00				
104								Total Golden Goggle	18,000.00	18,276.25	15,552.00	16,103.37				18,000.00
105								Hotel - HOD	0.00	0.00	810.81	0.00				0.00
106								Meeting Facility Rentals		676.08	335.00	50.00				
107								Miscellaneous		1,130.34	364.92	149.23				
108								Recognition Awards	1,000.00	975.00	0.00	1,000.00				1,000.00
109								Speaker Fees								
110								Speaker Expenses		0.00	8,135.94	0.00				
111								Speaker Fees - Other		3,475.00	0.00	3,170.47				
112								Total Speaker Fees	5,000.00	3,475.00	8,135.94	3,170.47				5,000.00
113								Swimposium		0.00	0.00	0.00				4,000.00
114								USA-S Workshops	2,750.00	1,102.49	2,463.75	856.10				2,750.00
115								Total BOO/HOD Expenses	60,750.00	44,409.18	69,978.47	44,283.64				66,250.00
116								Camps - E								
117								15-1 Facilities								
118								Housing		333.66	1,356.17	0.00				
119								AGE GROUP ELITE								
120								Facilities		1,400.00	1,000.00	1,000.00				
121								Food		2,632.50	2,844.03	851.02				
122								Housing		1,630.00	0.00	4,479.02				
123								Mileage		301.00	570.00	514.25				
124								Miscellaneous		207.37	63.42	0.00				
125								Shirts		948.75	1,107.35	0.00				
126								Social		0.00	972.00	680.32				
127								Staff Stipends		2,180.00	800.00	2,500.00				
128								Transportation		1,263.25	4,630.35	150.00				
129								Total AGE GROUP ELITE	0.00	10,762.87	11,787.15	10,474.61				0.00
130								All Star Camp - AZ								
131								Airfare	0.00	0.00	1,401.20	0.00				0.00
132								Food, Housing, Entry Fee, Etc	0.00	0.00	20,211.99	0.00				0.00
133								Total All Star Camp - AZ	0.00	0.00	21,613.19	0.00				0.00
134								CTS								
135								Food		708.16	887.25	744.25				
136								Hotel		95.20	0.00	763.24				
137								Mileage		957.00	652.00	957.00				
138								Speaker fees & mileage		0.00	115.00	0.00				
139								Stipend		240.00	240.00	0.00				
140								Total CTS	0.00	2,001.36	1,844.25	2,454.49				0.00
141								Distance Camp								
142								Food		501.75	0.00	1,174.03				
143								Facility		2,500.00	0.00	1,096.28				
144								Staff Mileage		137.00	0.00	305.06				
145								Staff Stipend		100.00	0.00	100.00				
146								Total Distance Camp	0.00	3,238.75	0.00	2,675.37				0.00

**INDIANA SWIMMING BOARD OF DIRECTORS MEETING MINUTES**  
**27 August 2011**  
*Awaiting Board Approval at October 2011 meeting*

Indiana Swimming, Inc  
2012 Proposed Budget with Prior Year Actuals

1	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	Q	
2										FY 2011 Actual	FY 2010 Actual	FY 2009 Actual				PROPOSED	
									2011 Budget	Sep '10 - Aug '10	Sep '09 - Aug '10	Sep '08 - Aug '09				2012 Budget	
147																	
148										0.00	363.40	0.00					
149										0.00	355.40	0.00					
150										0.00	4,358.45	0.00					
151										0.00	1,434.19	0.00					
152									0.00	0.00	6,511.44	0.00					0.00
153																	
154										0.00	0.00	1,958.28	0.00				0.00
155										0.00	0.00	892.40	0.00				0.00
156										0.00	0.00	1,238.97	233.28				0.00
157										0.00	0.00	796.00	941.91				0.00
158										0.00	0.00	163.35	602.80				0.00
159										0.00	0.00	1,100.00	0.00				0.00
160										0.00	0.00	450.00	650.00				0.00
161										0.00	0.00	5.26	400.00				0.00
162									0.00	0.00	6,605.24	2,827.99					0.00
163																	
164											17,956.40	0.00	12,947.80				
165											41.12	0.00	0.00				
166											147.00	0.00	0.00				
167											6,810.00	0.00	540.00				
168											175.57	0.00	6,306.99				
169											1,020.00	0.00	0.00				
170											1,051.00	0.00	565.95				
171											2,735.29	0.00	0.00				
172											180.93	0.00	0.00				
173											3,284.46	0.00	4,248.45				
174											3,150.00	0.00	2,250.00				
175									0.00	38,551.77	0.00	28,859.19					0.00
176																	
177											550.26	493.19	0.00				
178											193.50	452.00	0.00				
179											250.00	0.00	0.00				
180									0.00	993.76	945.19	0.00					0.00
181									0.00	0.00	1,617.27	79.25					0.00
182									74,370.00	57,148.51	52,279.90	45,380.90					65,000.00
183									0.00	0.00	10,000.00	0.00					0.00
184																	
185									200.00	0.00	0.00	183.98					200.00
186									3,000.00	3,000.00	3,500.00	2,500.00					3,000.00
187									3,200.00	3,000.00	3,500.00	2,683.98					3,200.00
188																	
189									0.00	0.00	555.07	1,903.90					0.00
190									0.00	0.00	0.00	0.00					3,845.00
191									0.00	0.00	0.00	0.00					-928.00
192									3,000.00	0.00	5,359.36	7,000.00					0.00
193									3,000.00	1,989.46	0.00	3,000.00					2,000.00
194									3,000.00	2,518.57	2,953.00	0.00					1,000.00
195									2,400.00	1,141.38	1,040.00	1,340.00					2,400.00
196																	-1,757.00
197									1,500.00	0.00	1,194.86	0.00					1,000.00
198									12,900.00	6,649.41	11,102.29	13,243.90					7,560.00

**INDIANA SWIMMING BOARD OF DIRECTORS MEETING MINUTES**  
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Indiana Swimming, Inc  
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1	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	Q	
2										FY 2011 Actual	FY 2010 Actual	FY 2009 Actual				PROPOSED	
									2011 Budget	Sep '10 - Aug 18th	Sep '09 - Aug '10	Sep '08 - Aug '09				2012 Budget	
199																	
200									0.00	0.00	0.00	0.00				5,000.00	
201																	
202										3,196.81	1,932.45	2,335.00					
203										1,070.85	945.15	2,307.00					
204										840.00	24.50	870.00					
205										5,891.70	6,132.95	6,402.10					
206										5,383.16	0.00	84.48					
207										0.00	275.00	3,633.00					
208									10,000.00	16,382.52	9,309.55	15,631.58				13,750.00	
209									23,500.00	17,800.00	17,500.00	17,500.00				19,000.00	
210																	
211									1,500.00	1,000.00	0.00	0.00				1,500.00	
212																	
213																	
214																	
215																	
216										0.00	18,995.40	23,116.40					
217										250.00	2,000.00	2,500.00					
218										250.00	20,995.40	23,615.40					
219																	
220										1,661.53	0.00	300.00					
221																	
222										300.00	0.00	600.00					
223										150.00	0.00	150.00					
224										450.00	0.00	750.00					
225																	
226										0.00	14,594.17	5,757.48					
227										0.00	1,407.82	1,072.24					
228										0.00	16,001.99	6,829.72					
229										0.00	3,000.00	0.00					
230																	
231										1,500.00	7,815.57	0.00					
232										450.00	274.25	0.00					
233										1,950.00	8,089.82	0.00					
234																	
235										2,694.75	772.50	0.00					
236										150.00	150.00	0.00					
237										2,844.75	922.50	0.00					
238																	
239										0.00	300.00	0.00					
240										0.00	600.00	0.00					
241										0.00	900.00	0.00					
242									0.00	7,156.28	49,909.91	33,495.12				50,000.00	

**INDIANA SWIMMING BOARD OF DIRECTORS MEETING MINUTES**  
**27 August 2011**  
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Indiana Swimming, Inc  
2012 Proposed Budget with Prior Year Actuals

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	Q
1										FY 2011 Actual	FY 2010 Actual	FY 2009 Actual				PROPOSED
2									2011 Budget	Sep '10 - Aug 10th	Sep '09 - Aug '10	Sep '08 - Aug '09				2012 Budget
243							Total Zone Entries		0.00	7,509.00	2,524.00	4,740.00				7,500.00
244							Travel paid by 30% Inv Income									-5,271.00
245							Total Travel Fund/Zone Entries		55,000.00	44,965.28	52,433.91	36,236.12				57,500.00
246							Meets Expenses - Other		0.00	1,207.46	0.00	0.00				0.00
247							Total Meets Expenses		88,500.00	80,055.26	79,243.46	71,366.70				91,750.00
248							Miscellaneous - E									
249							2012 Trials									
250							Box Suite Tickets		0.00	2,500.00	0.00	0.00				10,000.00
251							Total 2012 Trials		0.00	2,500.00	0.00	0.00				10,000.00
252							Bad Checks & Fines - E		100.00	304.00	53.00	22.77				100.00
253							Bank & Credit Card Fees		1,050.00	891.68	889.84	1,058.13				1,000.00
254							Credit Card fees		0.00	0.00	53.23	0.00				0.00
255							NCAA Awareness Tickets/Events		0.00	0.00	0.00	0.00				1,100.00
256							Miscellaneous - E - Other		1,000.00	0.00	96.00	0.00				2,500.00
257							Total Miscellaneous - E		2,100.00	3,695.68	1,092.07	1,080.90				14,700.00
258							Office - Expense									
259							Equipment		2,500.00	2,809.59	6,264.20	2,461.01				5,500.00
260							Fax Fees		0.00	0.00	17.35	0.00				0.00
261							Insurance		1,600.00	1,547.00	1,543.00	1,511.00				1,550.00
262							Miscellaneous Office		2,000.00	35.37	240.00	0.00				2,000.00
263							Office Supplies - E		2,750.00	5,096.32	3,315.35	2,412.64				3,200.00
264							Phone & DSL		3,000.00	3,784.90	3,032.62	2,662.82				4,000.00
265							Postage									
266							Postage/Shipping Purchases			2,400.37	2,219.20	1,623.98				
267							Stamps.com Service Fee			191.88	191.88	191.88				
268							Postage - Other			67.36	0.00	0.00				
269							Total Postage		2,500.00	2,659.63	2,411.08	1,815.86				2,700.00
270							Professional Fees		0.00	25.00	0.00	0.00				1,500.00
271							Real Estate Semi-Annual Taxes		0.00	913.05	0.00	0.00				1,850.00
272							Rent		12,468.00	11,408.76	9,043.66	6,786.68				12,468.00
273							Staff Parking		4,000.00	4,878.00	3,861.50	3,806.95				5,000.00
274							Websites									
275							Server Fees			133.34	131.34	128.34				
276							Total Website		300.00	133.34	131.34	128.34				200.00
277							Total Office - Expense		31,118.00	33,271.97	29,890.10	21,585.50				39,968.00
278							Officials Expenses									
279							Name Badges		1,900.00	1,376.52	1,873.84	1,741.31				1,800.00
280							Workshops & Travel		2,500.00	658.00	951.61	1,420.57				2,500.00
281							Officials Expenses - Other		1,500.00	702.00	481.50	0.00				1,500.00
282							Total Officials Expenses		5,900.00	2,736.52	3,306.95	3,161.88				5,800.00

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	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	Q	
1										FY 2011 Actual		FY 2010 Actual		FY 2009 Actual		PROPOSED	
2									2011 Budget	Sep '10 - Aug 18th		Sep '09 - Aug '10		Sep '08 - Aug '09		2012 Budget	
283																	
284									Airfare/Car Rental	1,500.00	45.00	1,939.99	1,144.68	1,500.00			
285									Cell	1,000.00	876.00	876.00	1,036.60	1,000.00			
286									Dining (Local)	1,500.00	1,226.85	1,657.07	1,565.02	1,500.00			
287									Dining (Road)	500.00	155.44	366.80	919.00	500.00			
288									Education/Seminars	750.00	0.00	0.00	8.00	750.00			
289									Home DSL/Cable Modem	1,000.00	1,119.60	1,119.60	961.00	1,000.00			
290									Hotel	1,500.00	531.80	196.20	1,273.36	1,500.00			
291									Mileage	4,500.00	1,840.36	3,694.54	3,701.53	4,500.00			
292									Payroll Expenses	140,000.00	143,676.80	135,054.31	125,489.79	150,000.00			
293									<b>Total Personnel Expenses</b>	<b>152,250.00</b>	<b>152,473.65</b>	<b>144,924.51</b>	<b>136,096.96</b>	<b>162,250.00</b>			
294									Professional Fees/Dues	1,025.00	45.00	2,050.00	100.00	1,025.00			
295									Public Relations Expense	2,500.00	1,730.37	2,150.00	2,237.50	2,500.00			
296									Swim Force Expense	0.00	23,000.00	0.00	0.00	32,000.00			
297									Tax Preparation - E	0.00	0.00	7.14	0.00	0.00			
298									<b>Team IN Staff Expenses</b>								
299									Quad								
300									Hotel		463.32	1,176.11	626.92				
301									Outfitting		2,214.75	314.72	0.00				
302									Stipends/Mileage/Per Dem		1,297.00	1,785.00	1,894.38				
303									<b>Total Quad</b>	<b>0.00</b>	<b>3,975.07</b>	<b>3,275.83</b>	<b>2,520.30</b>	<b>0.00</b>			
304									Zone								
305									Outfitting		984.00	279.10	0.00				
306									Staff Lodging		366.40	1,844.75	1,684.48				
307									Stipend		3,502.00	3,262.29	3,436.35				
308									<b>Total Zone</b>	<b>0.00</b>	<b>4,852.40</b>	<b>5,206.14</b>	<b>5,120.83</b>	<b>0.00</b>			
309									<b>Total Team IN Staff Expenses</b>	<b>9,500.00</b>	<b>8,827.47</b>	<b>8,481.97</b>	<b>7,641.13</b>	<b>9,000.00</b>			
310									<b>Total Expense</b>	<b>484,813.00</b>	<b>448,996.94</b>	<b>420,459.61</b>	<b>351,549.32</b>	<b>520,789.00</b>			
311									<b>Net Ordinary Income</b>	<b>-70,763.00</b>	<b>-37,940.00</b>	<b>35,903.80</b>	<b>109,834.45</b>	<b>17,159.00</b>			
312									<b>Other Income/Expense</b>								
313									Other Income								
314									Interest Income	400.00	240.75	462.46	271.15	300.00			
315									<b>Total Other Income</b>	<b>400.00</b>	<b>240.75</b>	<b>462.46</b>	<b>271.15</b>	<b>300.00</b>			
316									<b>Net Other Income</b>	<b>400.00</b>	<b>240.75</b>	<b>462.46</b>	<b>271.15</b>	<b>300.00</b>			
317									Investment Income Designated for Recog Awards	32,200.00	28,700.00			0.00			
318									Approved Budget Vari - 2012 Olympic Trial Tickets	2,500.00	2,500.00			0.00			
319									Investment Income	26,431.50	54,432.07	28,099.35	-29,816.54				
320									<b>Net Income</b>	<b>-9,231.50</b>	<b>14,232.82</b>	<b>64,465.61</b>	<b>80,289.66</b>	<b>17,469.00</b>			
321																	
322																	
323									Cash Account Balances as of 7/31/11:								\$7,028.40
324									IS Checking/Sweep		\$36,238.84						\$5,271.30
325									IS Event Account		\$61,852.00						\$3,514.20
326									Investment Accounts		\$521,701.15						\$1,757.10
327																	
328																	\$17,571.00

# INDIANA SWIMMING BOARD OF DIRECTORS MEETING MINUTES

27 August 2011

*Awaiting Board Approval at October 2011 meeting*

<b>TECHNICAL CHAIRMAN:</b>	<b>Jim Payonk</b> <a href="mailto:jgpayonk@sbcglobal.net">jgpayonk@sbcglobal.net</a>	<b>PULLED</b>
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Technical Chair, August Meeting Report, 8/27/11

The technical Committee held a conference call on August 24, 2011 to discuss various proposals for submission to the House of Delegates upcoming meeting. The following is a summary of the discussion.

The following summarizes the proposals which will be presented to the HOD as Recommended by the Technical Committee:

1. Proposal to add the 200 Medley and 200 Freestyle Relays to the Senior State Order of Events in both Short Course and Long Course Seasons.
2. Proposal to add a "D" Bonus Final at Senior State. The D Final would comprise of 15 – 16 year olds who are not swimming in the A, B or C Finals, but qualify for the D Final.
3. Proposal to flight heats of the 400 IM and 400/500 Free at Senior State. This would allow the faster swimmers an opportunity to leave the pool earlier in the morning.
4. Proposal to change the time that Relay cards are due during the Championship Meets to one (1) hour before the event for that session as per the published timeline.
5. Proposal to implement the use of the USAS On-Line Meet Entry System (OME) for Senior State in 2012. Use of OME at AGS and Divisional would be addressed at next years Technical Meeting. Several points on this include:
  - Payment arrangements do not change (i.e., no credit card payments)
  - There would be one entry deadline (Monday, 11:59 PM)
  - There would be a reduction of the Late Entry fee.
6. Proposal to change the format of the 2012 Summer Championship Meets to a SwimFest format. This format would repeat every four years, with in between years using the current format.
  - SwimFest would have two venues in the AM sessions (one for the typical AGS entries and one for the typical SrSt entries). These would then be brought together for a combined Evening Finals Session.
  - 10 & U would still be timed finals in the AM.
  - Due to the changes, the event order would be changed.
  - In general the Meet formats would be relatively the same as current, with changes as outlined above. Other details would be handled by a steering committee, comprised of the current Performance Committee.

PULLED The following items were identified as items to be clarified in the Meet Letter, Championship Coordination Meeting, etc. and not brought to the HOD.

1. Divisionals: Friday Start Times Consistency
2. Sr St SCY – Add language requesting NCAA College swimmers to identify themselves prior to the start of competition in order to handle the scoring appropriately (per NCAA rules)
3. Clarification of requirement dates for Meet Host Reporting after a Championship Meet.

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4. Proof of times must be made in the same course as the entry time was made.
5. Clarification on the Positive Check-In language in the Meet Letter.

Finally there was some discussion on the format change for Divisionals (this past year's Approved Proposal to go to Seven Divisional Sites). It was decided at this time to take no action, as with only one year of information, there is not enough data to support making changes. This will be monitored through next years Divisional Meets.

<b>OFFICIALS / RULES:</b>
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<b>Dick Duncan</b>
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<a href="mailto:Dickd46@aol.com">Dickd46@aol.com</a>
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The LC Championship meets all ran very smoothly with no major issues or complaints. Congrats to all the swimmers for qualifying for the meets and a huge thanks to all officials for volunteering their time to make the meet a success.

Indiana will be sending Cyndi Miller from Carmel Swim Club and Christopher Craig from Duneland to the upcoming Official's Clinic, Oct 14-16, 2011 in Dallas, TX.

<b>COACHES REP:</b>
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<b>Kyle Smith</b>
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<a href="mailto:Coachkyle33@hotmail.com">Coachkyle33@hotmail.com</a>
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<b>PULLED</b>
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## Kyle Smith-Coaches Representative Report

Attended the following meets:

USA Swimming Central Zone 14 and Under Championship

- Team Indiana Placed 2<sup>nd</sup> in Pool Competition and 1<sup>st</sup> in (Pool) Open Water
- Several Central Zone Meet records were broken, as highlighted in Tony's email blast on 8/15
- Discussed with Team Indiana Zone Staff on ways to improve the overall experience as a Team Indiana Staff member
- Will share with Age Group Chair and Team Indiana Manager on suggestions received
- It was very noticeable that several top level 14 and under swimmers from Indiana were absent from the competition,
- A challenge moving forward is to get coaches/parents and athletes to buy into the value of the zone meet experience can give the athletes and home clubs

Indiana Swimming Senior and Age Group LCM State Championships:

- Talked to several coaches about the SwimFest 2012 Proposal

Coach of the Year Awards:

- Conducted the Age Group Coach of the Year awards (69 ISI coaches voted)
- Congratulations to the following AG CoY nominees: John Newhouse THT, Ian Murray CSC, Bobby Lee MCSP, John Krick CPSC, John Karr ACST, Brad Smith ICAC
- The 2011 Indiana Swimming Age Group Coach of the Year will announced at the ASCA Convention in San Diego, CA
- Conducted the Disability Coach of the Year awards (44 ISI coaches voted)
- Congratulations to the following nominees: Charles Grace NASA and Tom Johnson CON

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- The 2011 Indiana Swimming Disability Coach of the Year will be announced at the annual ISI House of Delegates meeting Oct 1st
- Currently voting for the 2011 Indiana Swimming Senior Coach of the Year is being conducted
- Congratulations to Jim Todd CGAC and Chris Plumb CSC for their nominations for Senior CoY
- The 2011 Senior Coach of the Year will be announced at the ISI House of Delegates meeting Oct 1<sup>st</sup>
- Thank you to Tony Young for all his help with these awards

## Goals and Objectives:

- Establish a Coach Recognition program. Recognizing coaches for their athlete's Accomplishments from Olympic level to State level
- Create greater transparency in the selection process of Team Indiana All-Star Staff Selections
- Continue to work on reaching out to all levels of coaches for their ideas and thoughts to improve Indiana Swimming

## TEAM INDIANA:

Emily Kowalski

[a40momski@aol.com](mailto:a40momski@aol.com)

No report

## ATHLETE REPRESENTATIVES:

[office@inswimming.org](mailto:office@inswimming.org)

Dylan Ferguson (ZSC)

Chris Cutter (FAST)

Daniel Proctor (CARD)

G. Daniel Michael (PUR)

## OFFICE & STAFF

Lynn Kinstler

Tony Young

Michele DeLuna

317/237-5780

[lynn@inswimming.org](mailto:lynn@inswimming.org)

[tony@inswimming.org](mailto:tony@inswimming.org)

[michele@inswimming.org](mailto:michele@inswimming.org)

## MEMBER SERVICES – AUGUST 2011 PRE-MEETING REPORT

PULLED

### MEMBERSHIP

	2010	2011
JUNE	499	364
JULY	114	342
	12,32	
<b>TOTAL ATH</b>	1	11,677

	2010	2011
JUNE	35	31
JULY	13	18
<b>TOTAL NON-ATH</b>	1,387	1,333

I will have a spreadsheet of percentages lost at the meeting on Saturday. While August is not complete, there will be very few that are added.

### COACH EXPIRATIONS

Due to the reports and meet coach sign in sheets of approximately 10% of our coaches being on deck while not being current in their coach membership (safety cert expired, etc), USA Swimming

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insurance is invalid for coaches and their home clubs and even a host club for meet when expired coaches or non-coach members are on deck. Michele and Lynn have sent email reminders to coaches & clubs and instructions for host to not allow these expired or non-member coaches to be on deck coaching. They are still not getting us updated certifications. We feel that the only other option for us is to initiate a fine system for coaches similar to our fine system for athletes and “falsifying” their membership status.

- **MOTION: Passed - If a coach is found to be on any deck and is not a registered current coach member or has any expired certifications, the club (or coach, if Unattached) will be assessed a \$100 fine per day they are on deck.**
- **MOTION: Passed - If a meet host does not do their due diligence and monitor deck access to ensure that all coaches are legal coach members with current certifications, the meet host will be assessed a \$100 fine for the meet.**

## **POLICIES & PROCEDURES MANUAL**

Time has flown since I reported back in June that I had hoped to have the P & P Draft 2 ready by the end of June. Sorry....I didn't make my self-set internal deadline. Due to fiscal year end, Take 2 – By the end of September?

## **POST – MEET FINANCE REPORT FORM**

Fillable Financial reports for host clubs. VERY nice. Hoping that more hosts take advantage. Thanks Todd Posson of Bloomington Swim Club for writing that Macro to aid in clubs being more accurate (and green).

## **LEAP 3**

See P & P Manual report above. Apply to Leap 3.

## **SOUL SPRINT CLASSIC**

Accepted entry payments and logged for Meet Management prior to event. I heard that those who attended had a great event (I was on vacation).

## **SUMMER CHAMPIONSHIPS**

Ran proofs for Open Water, Senior State & Age Group State. Overall, it was a “normal” proof process for summer. Much easier for summer than winter. Don't know why, just is. Hopeful that a technical proposal to move to OME is accepted.

Attended Friday of Senior & Age Group State. Congrats to our hosts and to all clubs & swimmers who participated.

## **ZONES – TEAM IN**

Assisted Melanie Pulley in her role as Team Manager for Team IN by accepting forms & fees pre-meet in the hopes that there would be less chaos that seems to be at Age Group State. This was year 2 of having the deadline BEFORE Age Group State. Had a few late fees assessed, but the education is continuing that we need their information sooner, rather than later.

Post AG State, I exported all IN athletes' times from SWIMS from last summer's Zone until now so that Melanie & Emily could import into Team Manager and do entries. They were able to complete the quick turnaround for the Tuesday evening entry deadline.

No new news, but even with technology as we utilize it, it still takes a lot of time to put these entries together and we still have a little hiccup here and there. With the Team IN Zone staff, we discussed a potential change to the entry process to NOT have parents enter, but have club coaches do

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entries like they do all season and for our state championships. Of course, we were surprised that they all said it would be ok to do it. "What's one more meet?" they all said. We could even invoice the teams after entry deadline has closed and have the team send us the fees due? Will work with Melanie after convention on some small steps we could start with for the upcoming January Mid-States meet.

Additional thoughts for change were to put the basic outfitting order back with the entry process. If we move to a coach entry process, we'd have to figure out how to get sizing for the athletes.

## **ZONES - MEET**

Attended Zones on all 3 days of competition, the registration on Thursday and Open Water @ the Nat on Monday. Continued my streak of volunteer hats and did whatever was needed. Did get some opportunities to speak with outside IN guests and heard nothing but great things about us hosting it, the awesome facility, the great city, etc. Kudos to Arlene McDonald, our fearless Event Director and to Carmel Swim Club for helping us by stepping up to secure the countless volunteers.

## **TECHNICAL**

Will take part in the Technical Committee conference call this week.

## **CONVENTION**

Have made hotel reservations for all attending and paid the USAS registration fee and the CZ fee. Have reimbursed most for their flights (thanks). Will be mailing out per diem checks by 9/10 for trips to Jacksonville.

## **TECHNOLOGY**

Was our point of contact for our technical support company to secure a new server and updated software in addition to the last 2 weeks of getting our old server migrated over to the new server. Additionally, we also purchased a new wireless router that we hope will be stronger down in the 2<sup>nd</sup> floor conference room for our board meetings. I will check that before Saturday and give you an update. Was told that we had "3 bars" from our router down there and due to the internal layout of cables, wires, lighting in the ceilings of our building and the floors, this might be the best we can do for wireless.

## **FINANCES**

Getting all checks deposited and checks written for invoices received so that fiscal-year-end closing goes well. Board member reimbursement forms for meetings for September 2010-August 2011 can be requested of Lucy Duncan. We would like to cut checks for those requesting reimbursement by the end of August.

## **WEBSITE**

Will update the MEETS section of the website by this weekend to have the Fall/Winter meet grid up and those meets who have sent me their announcements and setup files for posting.

Will move the swimmer & team news that is currently on the front page to their own respective pages so that we can have our House of Delegates meeting/day of education on the home page.

## **Sport Development Director, Board Report, 08/27/2011**

## **GENERAL**

From May 15 to present my focus as Sport Development Director has revolved around such Special Events as the Indiana Black Expo/Soul Spring Classic, Camps, attending State & Zone meets and

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club visits. Office staff meetings and blast e-mails are all ongoing. Special Projects include my continuing preparation for the HOD meeting, fall camps preparations, participation with the Indiana High School Hall of Fame Committee, USA Swimming Club Development staff meetings, and Age Group Development Committee via conference call.

## **SPECIAL EVENTS/PROJECTS**

### **HOD (Saturday October 1)**

**Indiana Swimming has qualified and will be using the USA Swimposium funding to support for this year's HOD programming.**

**The location for the HOD will be North Central High School. All guest speakers and presenters are not yet finalized and additional programming may be added to the tentative programming schedule below. We would like ask BOD to assist with programming on the Saturday of the House of Delegates.**

### **FRIDAY EVENING**

- 4:30-9:30pm: Senior & Age Group Committee meetings
- 6:00-9:00pm: Meet Management Workshop – Guest Presenter Bob Matlack – Hytek
  1. **Novice Session: 6:00 PM - 7:30 PM**
  2. **Intermediate/Advanced: 7:30 - 9:00**

### **SATURDAY**

- 9:00am-10:30am "High Impact Announcing" (**Guest Presenter: Sam Kendricks**)
- 9:00am-1:00pm Swim Clinic with Guest Olympians (125 people max) (**Guest Athlete: Kate Ziegler & Speedo Athlete**)
- 9:00am-1:00pm: Athlete Leadership Workshop: Includes athlete safety & guest speaker presentations & Athlete Representative's Meeting
- 9:00am-1:00pm Coaches Panel Discussion & Coaches Meeting (**Includes Guest Coach**)
- 9:00am-1:00pm Club Leadership School (**Conducted by Randy Julian**)
- 10:30am-Noon: Official's Meeting/Hot Topics
- 10:30am-1:00pm "Stewards of Children Training (100 people max) (**Target audience: coaches, parent volunteers in club roles with athletes**)
- 11:30-1:00pm: Registration
- 11:30-1:15pm: Lunch
- 1:30pm-5:30 or 6:00pm House of Delegates Meeting Approx. 2:30-3:00 Break out meeting rooms

### **Athlete Safety Workshop at ISI House of Delegates**

This interactive, one-hour workshop is designed to help student athlete leaders recognize the signs of sexual abuse and know how to respond. Athlete leaders will learn about the "7 STEPS to protecting our children™", which includes a video about sexual abuse produced by Darkness to Light. Parental approval is needed for students wishing to participate in this workshop (see enclosed letter from Indiana Swimming, Inc.).

### **Adult Athlete Safety Workshop at ISI House of Delegates**

**Stewards of Children®** is a comprehensive sexual abuse prevention training program that educates adults to prevent, recognize, and react responsibly to child sexual abuse. The **Stewards of**

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**Children** program is designed for organizations that serve children and adolescents, providing prevention training for staff, volunteers, parents and other interested adults. This two-hour workshop includes:

- A video integrating personal stories of sexual abuse survivors about their violation and healing, along with vital information from professionals who interface daily with the problem of sexual abuse.
- An interactive workbook for each participant.
- Discussion about critical issues in sexual abuse prevention and the relevance of these issues within organizations that serve children and adolescents led by an authorized facilitator from Chaucie's Place.

## **ATHLETE PROTECTION EDUCATION**

I met with the new director Jessica Musselman and Ginger Kadlec who presented many of our parent and athlete presentations last year to evaluate our efforts and formulate new goals for athlete protection education this year. I have presented a budget in reference to expenses for the programming offered at the HOD, Camps and Regional opportunities.

## **CLUB SUPPORT PROGRAM**

6 Clubs (CON, NACS, WWST, FTSC, CARD, and VSC) applied for the Club Support Program. All clubs who applied were granted all of the equipment they requested dependent upon availability. Clubs were sent a confirmation of receiving this equipment and with the assistance of the Natara Corporation will be available for pick up at the HOD meeting.

We still have an abundance of equipment available and will be need to be taken out of the Natara warehouse or donated to our local aquatic partners in the near future.

## **CAMPS**

I believe this was one of our more productive and motivating camp programming years. The camps were accentuated with the addition of all of our motivational guest speakers and athlete presenters. Camps staffs far exceeded our expectations in reference to commitment to the athletes and professionalism.

I served as Camp Director for the OTC Camp held in October and the Distance Camp All Star Camp. I conducted parent education meetings at each of the CTS one day camps and the Age Group Memorial Day Camp. Athlete Safety education was presented at each of the CTS Camps and the Age Memorial Day Camps for athletes and parents.

The Catch the Sprit one day camp in Middlebury filled to capacity while the camp in Aurora met minimum numbers. The Senior Regional Training Camp at Notre Dame saw increased numbers while the Age Group Memorial Camp at Crawfordsville had 54 of our top age group athletes with a minimum of a State Qualifying time to attend the camp. The canoe trip portion of the camp was cancelled due to high water on the river.

Our partnerships with SCSC, Wabash College and Head Coach Steve Barnes are the reasons we have been able to offer such versatile camps with reasonable costs to the athletes and manageable budget support from Indiana Swimming.

The Open Water Camp in June was cancelled due to low numbers and high water at Lake Clare.

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A conference call with staffs to set camp goals and responsibilities and a camp with camp staff rap-up was conducted at each site. The camp athlete and coach evaluation feedback will be shared with the Camps Committee.

I completed all financial statements for each camp and work to Lynn to deposit all income and pay and camp invoices and expenses.

Created 2012 Camps Budget & preparations are underway for fall camp programming.

## **MEETS**

I attended the Indiana Open Water State, Soul Sprint Classic, Senior State, State Age Group Championships and the Central Zone meets.

## **PERFORMANCE COMMITTEE**

The committee met in July to discuss long range planning for the items below. A great deal of preparation has been spent on creating data and a workable format the proposed 2012 SwimFest summer combined state championship.

- SwimFest
- Senior State circuit in 2012 & potential format changes
- Future Open Water dates
- Olympic Trails Suite Tickets
- Coach Recognition Program
- Senior & AG Zones
- Future Camps Programming and increases at OTC
- Swimposium
- Club Support Program
- AG & Senior Committee meetings
- USAS
- Planning Calendar
- CLBMS
- VCC Meet

## **RACE ANALYSIS**

The Race Analysis data team collected data the Senior State and State Age Group Championships meets. The raw data was sent directly to the coaches via e-mail each day at AGS and available at Senior State for coaches to view at the meet.

Live Video feedback was offered at the Senior State meet. More coaches and athlete took advantage of this information to use for onsite race improvements or copied the video for future use.

## **CLUB / COACH VISITS**

Club visits were focused on Facility negotiations and providing information on the development of club structure. I am currently working with the Riviera Swim Club to assist in providing resources for a long term project of hosting meets again at their outdoor pool.

I attended the Grand Opening of the Tuhey Park Pool in Muncie.

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## CLBMS

I am coordinating with Randy Julian to offer 3 Club Leadership and Business Management Schools in at HOD and the week following at 2 locations. Additional sites will be Saturday October 8 in Ft. Wayne (Homestead High School) and a location in the Southern region. I have asked Dave Boggs to host in Seymour but we are not confirmed at this site as of yet.

## SPONSORSHIPS

I am in discussions with IU Sports Performance in reference to potential sponsorship opportunities that could benefit our efforts in hosting national meets and educational resources for our coaches and athletes.

## USA SWIMMING/LSC

- Attend by conference call, monthly meetings with the Club Development Staff that share information on observations and key issues from club visits.

## MEETINGS

- Webinar: Legalities for NFPs & Social Media
- Webinar: Tips for Sponsorship Success
- Senior Zone General Meeting
- Technical Committee Conference calls
- Championship Coordination meeting
- Camp Staff Conference calls
- OW Task Force Conference call
- Site Selection meeting
- Lucas Oil Stadium prep meeting for Zones
- NCAA Championship Swimming & Diving Host Committee
- Senior State host organizing committee meeting
- Office Staff Meetings

## GOALS

- Assist in coordinating HOD programming.
- Prepare for USAS Convention
- Prepare for Fall Camps programming
- Set dates for future club visits
- Complete recommend policies and procedure recommendations to present to the BOD
- Attend local meets.

## ANNOUNCEMENTS

**Next HOD meeting:** 30 September, 1 October, 2011

**Next BOD meeting:** 17 October, 2011

North Central High School, Indianapolis  
Pan Am Plaza – 2<sup>nd</sup> Floor Conference room