



**INDIANA SWIMMING BOARD OF DIRECTORS MEETING
UNAPPROVED MINUTES**

Location: Human Performance Lab **Time:** 5:30 – 7:35pm

Board of Directors Attendance (* denotes voting members)

Member	Club	Position	NOV08	JAN09	APR09	JUN09	AUG09	HOD09
Arlene McDonald*	UNAT	General Chair	X	X				
Brad Smith	ICAC	Region 3 Coach		STPF^				
Carey Camarata	NASA	Region 2 Non Coach						
Chad Englehart*	SWAC	Senior Chair		X				
Charlie Fry	WTSC	Open Water Chair						
Claire Gendron*	BA	Region 1 Non Coach	X	X				
<i>Daniel Proctor*</i>	CARD	Athlete Rep	X	X				
Dave Boggs*	SEY	Region 4 Coach	X					
Don Cozad*	PRO	Region 2 Coach						
Emily Kowalski	NCSC	Team Indiana	X					
<i>G Daniel Michael*</i>	USC	Athlete Rep	X	X				
Hal Paul*	UNAT	Officials Chair	X	X				
Jen Ferguson	ACST	Awards						
Jim Paynok*	LCB	Technical Chair	X	X				
Kent Nelson*	UNAT	Secretary	X	X				
Kyle Smith	PPSC	Region 1 Coach Rep	X	X				
Lucy Duncan*	UNAT	Finance Chair	X	X				
Lynn Kinstler	Office	Staff	X	X				
Mark Hesse	SCSC	Past – General Chair	X	X				
Matt Papachronis*	SSC	Age Group Chair	X	X				
<i>Michael Mohler*</i>	ACST	Athlete Rep	X					
Paul Stauder	CSC	Region 4 Non Coach	X	X				
<i>Ross VanAllen*</i>	WTSC	Athlete Rep		X				
Sam Robertson	CGAC	Disability	X					
Scott Ingram*	UNAT	Admin Vice Chair	X	X				
Tony Young*	Office	Staff	X	X				
Walt Peycha*	LEB	Region 3 Non Coach	X	X				
Will Bernhardt*	IA	Coaches Rep		X				

**SPTF^ - attended Strategic Planning Task Force meeting prior to Board Meeting
18 Total Votes (3.6 Athlete votes required)**

SECRETARY:

November 2008 Minutes: Motion to Approve (seconded) – PASSED (via email vote)

Pre-Meeting Report UNPULLED: **Lucy:** motion to approve; **Scott** second - PASSED



OLD BUSINESS – ITEM FOR SECOND READING

No Items pending

OLD BUSINESS

OB1 – Board of Directors Conflict of Interest Policy – To be mailed to each member of the board

OB2 – Review of draft LSC Calendar

Mark: Motion to add a Board Meeting in May - Passed

OB3 – Retreat Location – Arlene reported that 2 options are available and after discussion the board directed Arlene and the Task Force to make the arrangements and let everyone know ASAP.

OB4 – Arlene: AT our last board meeting we had discussions about Women in Coaching education clinics and opportunities. Rose Snyder (formally of USA Swimming) runs a retreat for women in coaching. They may bring a retreat like this to the Midwest some day, but now they are focusing on the Colorado Clinic. Some LSCs send female coaches to the retreat.

Tony: reminded that USA Swimming was coming to Indiana to do regional clinics during the time the clinic would take place. Suggested that it would be better to consider this for the future.

OB5 - Arlene: wanted thank everyone for attending the Golden Goggles. This was the first time all of our coach award recipients have been present. Matt Lee and Daniel Michael have some great pictures available on their websites.

Will: stated that Matt Lee was extremely appreciative of the opportunity and hopes that this will encourage future coaches to strive for more...

Mark: noted that it was great to see coaches and athletes have an opportunity like this.



NEW BUSINESS

NB1 – Sponsorships - Submitted By: Paul Stauder - NO ACTION TAKEN

Regional Representative request to solicit team support for ConocoPhillips National Championships and World Team Trials. Indiana Swimming’s target is to generate \$10,000 in sponsor/partner support for the meet. Team contribution that includes free tickets is suggested, as tickets can be used for incentive/reward. Buy one-get one ticket package also applies to any team contributing. Goal is eight teams per region supporting the meet.

Discussion: **Tony:** suggested a combined Indiana Swimming night... Regions may be able to share a bus to travel... Need to sell the reason to go. Tony also questioned why the packages had been changed to only include Prelims tickets.

Paul: wants to really push this at the divisional.

Arlene: reaffirmed USA Swimming MAJOR commitment to the event, saying that they are pouring in the lighting and sound upgrades, as well as Big TV deal. Think Dual In The Pool. She further stated that the sponsorship packages are awaiting final approval from USA Swimming

NB2 – Club of the Day - Submitted By: Arlene McDonald -NO ACTION TAKEN

Volunteer Club for the day program – in the past the LOC has a hospitality club for the day. No they are offering a volunteer club for the day program. No food or donations involved, clubs need to provide 25 (18 & O) volunteers for the day and will receive 25 free tickets, plus 5 kids from that club get to serve as basket kids for the day. The information will be available online February 1st, 2009. It was also stated that another program “may” be in the work for hosting out of state or out of Indy teams. The details have not yet been finalized, however if you are interested in a program like this, please contact Arlene McDonald.

Sidenote: Official’s applications are now available on both USAswimming.org and allgreatracers.com

NB3 – HS State Meet - Submitted By: Arlene McDonald -NO ACTION TAKEN

High School State Hospitality – Volunteers – looking for 2 volunteers to work at the High School state meet... Please contact Arlene McDonald.

NB 4 – Workshops & Clinics – Submitted By: Arlene McDonald -APPROVED

Michelle Deluna will be sent to the Registration Membership workshop

Disability Workshop will be April 3rd – 5th, 2009 –

Walt: Motioned that we send a disability coach from Indiana **Claire:** Second - Passed

Arlene also noted that the ASCA clinic is coming to Indy August 29th – September 5th, 2010



ACTION ITEMS – FIRST READING

No Items Pending

ACTION ITEMS

AI – 1 – Submitted By: Arlene McDonald

Motion: **Scott:** For the well being of the Nat and Indy, Indiana Swimming shall release the next 3 years dates (Summer Only) 2010-2011-2012. This will further encourage money to be brought in to the Nat from outside of Indiana Swimming. **Walt:** Second – Motion Passes (3 nays)

Discussion: **Arlene:** The history has been that Indiana Swimming and the nat hold 3 years worth of dates for our championship meets. However, should through our site selection process another facility be selected to host, the Nat losses revenue that it potential could have gained.

Tony: Other facilities complain of overcrowding and not providing the best opportunity for our athletes. While Indy teams may “take for granted” Region teams see the incentive in the nat.

Hal: recommended that the site selection committee would be a better place for this discussion. However due to the timeframe “some” vote needed to be taken tonight.

Mark: our 4-year history has been one of difficulty finding teams willing to host at the Nat for a combination of financial, logistical (hotel pricing due to Brickyard, timing of other Championships, etc.) and Nat availability. plus no Nat bids for summer 2009

Motion: **Mark:** to refer the hosting of Indiana Swimming Events at the IU Natatorium to the site selections committee, to discuss the Nat first policy, and create a strategy for having Indiana Swimming events at the Nat on a regular basis. **Daniel:** second – Motion Passes

Post Meeting: **Arlene:** I called Julie McKenney on Tuesday morning to inform her of our decision. Apparently there had been a disconnect between the two of us with respect to the timing of their bid and our BOD meeting as they had to have their YMCA bid in before our BOD meeting. Therefore, they did NOT offer our "normal" championship dates to the Y; those dates are still available to us as of now.

Mel Goldstein, IndySwim Fit and Masters guru, also contacted me to indicate that Indy Swim Fit would be willing to host any of these summer championships at the Nat should we not receive any club bids and prefer to have the meets there. Obviously, something like this would have to be addressed by the board, but I am just sharing that information with you as I know the site selection committee is supposed to be meeting and reporting back in May.

AI – 2 – Submitted By: Lynn Kinstler



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\$50 Processing fee to be added to any request for processing that is needed in less than 5 days. This would include any coach or official that submits their application for membership (either in person or in the mail) that they need for an upcoming event. It would also include any host that requests a sanction for a meet that is less than 5 days from date of sanction application/fee/letter submission.

This item has been withdrawn at the request of the maker of the motion.

(The Board, through simple majority, must approve the request to withdrawal the motion)

Motion **Kent:** to allow the maker to withdrawal the motion **Tony:** second – Motion Passes

Discussion **Tony:** This is more a philosophy than a statement

Lucy: How many times during a normal work day does the staff have to postpone day to day job to fill requests?

ANNOUNCEMENTS

Lucy Duncan has been named to the USA (National) Officials Committee through 2012 and the Elections/Credential Committee through 2010.

Arlene received a thank you card from Gina Snyder thank Indiana Swimming for allowing her to part of the Quad Meet

Upcoming Meetings:

COMMITTEE	LOCATION	DATE & TIME
Board Retreat & SP	TBD	Friday Night & Saturday April 17 th & 18 th , 2009
Board Meeting	TBD	Monday May 18 th – 5:30pm
Board Meeting	TBD	Monday June 15 th - 5:30pm
Budget Meeting	I.S. Offices	July Date & Time TBD
Technical Meeting	TBD	August Date & Time TBD
Board Meeting	TBD	Monday August 17 th - 5:30pm
USA Swimming Meeting	Chicago, IL	September 15 th – 19th, 2009
I.S. House of Delegates	TBD	October 4 th , 2009
Board Meeting	TBD	November 16 th - 5:30pm

GENERAL CHAIRMAN:

Arlene McDonald – UNAT
arlenemcd@aol.com

Secretary – Kent Nelson
Board of Review – Bob Hartley



SwimForce – Arlene McDonald
Past General Chair – Mark Hesse

SwimForce Report

- **2008 Central MegaZone Championships:** The final financial transaction with the IU Natatorium was completed in December. The total generated revenue to the Natatorium fund was \$105,000, which has been used to partially fund the installation of the UV systems. A ceremonial presentation of the check was conducted in December with the following present: Roger Schmenner, IUPUI Chief of Staff; Amy Conrad Warner; IUPUI Vice Chancellor for External Affairs; Julie McKenney, IU Natatorium Director; Ed Merklung, IU Natatorium Competitive Program Manager; Mel Goldstein, Indy SwimFit & Preserve the Memories Committee Chair; Arlene McDonald, Indiana Swimming.
- **2009 Mid-States Quadrangular Championships – Meet Administration:** The Mid-States Quad meet was held this past weekend at the IU Natatorium in Indianapolis. Kudos to the following staff and board members who serve on the meet organizing committee and who did a wonderful job: Lynn Kinstler, Tony Young, Scott Ingram, Kent Nelson, Jen Ferguson, Emily Kowalski, Lucy Duncan, Hal Paul, and Arlene McDonald. Also, many thanks to all the wonderful Team Indiana parents who volunteered to work. They were amazing! All the visiting teams and fans had nothing but positive comments about the event. An evaluation meeting was conducted, and there will be some minor changes for next year. The meet was fast and fun!
- **2009 ConocoPhillips Summer Nationals & World Championship Trials:**
 1. The Local Organizing Committee has met twice including the latest meeting on Monday, January 12. Tasks completed include formulating a budget, constructing the volunteer schedule; finalizing equipment needs and planning for the upcoming potential sponsor reception (January 29) and USA Swimming site visit (February 23). More detailed information on these activities will be presented in the new business portion of the meeting.
 2. I attended the Short Course National Championships in Atlanta in December and staffed a display in the vendor area promoting next summer's event and assisted folks in ordering tickets, securing hotel rooms, and generally answering questions about the event.

ITEM PULLED FOR DISCUSSION:

3. While in Atlanta, I met with Mark Schubert and arranged for him to visit Indianapolis on Thursday, January 29, to speak at a potential sponsor reception that evening. Coach Schubert will also be the guest at an Operation Water Safety lunch that day. The event Sponsorship/Promotions Committee, with input from all the members of the Local Organizing Committee, identified a list of approximately 140 potential donors (\$1,000 level and above) and community leaders to invite to the evening program. Invitations have been extended, and we are currently awaiting the RSVPs. We are extremely excited about this opportunity to have Coach Schubert as our guest and promote our event to area leaders. Paul Stauder, co-chair of the sponsorship/promotions committee will be reporting on other committee activities and sponsor packages.

ITEM PULLED FOR DISCUSSION:

4. Ticket sales are continuing on the event website at www.allgreatracers.com Until February 1, there is a savings of \$10 on each all-session ticket purchased. This pre-sale offer will expire on February 1. Please encourage your clubs members to take advantage of these savings by ordering their tickets by February 1.
5. Club Opportunities: Various opportunities for Indiana Swimming clubs to be involved in the 2009 ConocoPhillips National Championships & World Championship Trials will be discussed during the new business portion of this meeting.

ITEM PULLED FOR DISCUSSION:



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- **2009 Big East Conference Championships:** The Big East Conference is conducting its championships at IUPUI on February 18 – 21. Participating schools are Cincinnati, Connecticut, Georgetown, Louisville, Notre Dame, Pittsburgh, Providence, Rutgers, Seton Hall, Syracuse, Villanova, and West Virginia. The deadline for volunteers help has been extended to Friday, January 24. Volunteer submission forms are attached as an addendum (Attachment B & C). The response for volunteers has been slow. Please solicit your club and region membership to support this event being held here in Indy for the first time.
- **IHSAA Championship Meets:** Indiana Swimming, the IHSAA, IndyStarz, the Indiana High School Coaches Association, and Southeastern Swim Club partner to provide the hospitality at the Indiana High School State Championships. Any BOD member who is interested in volunteering to work in the HS State hospitality room, please contact Arlene after the meeting.

LSC Development:

- Based on your input from the January meeting, I have revised the LSC calendar; it is attached for your final review.
- Indiana Swimming will be among 15 LSCs participating in USA Swimming’s pilot program for the LEAP program (LSC Evaluation & Achievement Program). Our participation will begin in round 2 of the pilot which will be on or around March 9. I have not received any further information at this time.
- Board Retreat: Friday & Saturday – April 17 & 18, 2009: I have been researching locations for this weekend. Currently, we have two options: to host the retreat in the Indianapolis area at a hotel or host the retreat at the Waycross Camp and Conference Center in Morgantown. A decision will need to be made by the BOD this evening regarding the retreat location.
- The USA Swimming LSC Registration Workshop will be held from April 3 – 5 in San Diego. Michele will be our representative.

REGIONAL REPRESENTATIVES (voting member in bold):

Region 1 Non-Coach Claire Gendron*	Region 2 Non-Coach Carey Camarata	Region 3 Non-Coach Walt Pechya*	Region 4 Non-Coach Paul Stauder
Region 1 Coach Kyle Smith	Region 2 Coach Don Cozad*	Region 3 Coach Brad Smith	Region 4 Coach Dave Boggs*

Region 1 – **No Report**

Region 2 – **No Report**

Region 3 – **No Report**

Region 4 Non Coach – Paul Stauder

Serving on sponsorship committee for ConocoPhillips National Championships and World Team Trials. Sponsor dinner on January 29 with Mark Schubert.

Upcoming

- Conference Call with USA Swimming regarding potential TV campaign.



Contacted Notre Dame Club of Indianapolis regarding volunteer support for Big East Conference meet at Natatorium in February and forwarded application files to club secretary.

COMMITTEE & CHAIR REPORTS

ADMINISTRATIVE VICE-CHAIRMAN:	Scott Ingram – UNAT singram@omnicityusa.com	Awards - Jen Ferguson Site Selection - Scott Ingram Personnel - Scott Ingram
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No Report

AGE GROUP VICE-CHAIRMAN:	Matt Papachronis - SSC capstone22@hotmail.com	Disability Coord – Samantha Roberston Open Water – Charlie Fry Team Indiana – Emily Kowalski Camps – To Be Named Diversity – Emily Kowalski
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No Report

Team Indiana – Emily Kowalski, Team Manager

Team Indiana Second! - Wow what a weekend, lots of swimmers, lots of fast.....neck and neck down to the wire, Illinois edged out Team Indiana for only the 3rd time in the life of the Quad meet (25 years).

A big thank you to the coaching staff, they worked together from beginning to end. Picking the team, picking relays and encouraging the swimmers. Neither sickness or the weather deterred Indiana from having some fantastic swims and setting new Quad records. Feel free to take a look at the results, a good time was had by all.

Team Indiana Records:

Davis, Rawley C - Male - Age: 12 - IN-IN
#6 Boys 11-12 200 IM 2:06.21 Old Quad Record : 2:09.63Y

House, Grant D - Male - Age: 10 - IN-IN
#32 Boys 10&U 50 Back 29.91 Old Quad Record : 31.43Y

Stevenson, Keanu K - Male - Age: 16 - IN-IN
#64 Boys 100 Breast 58.94 Old Quad Record : 59.65Y

Davis, Rawley C - Male - Age: 12 - IN-IN
#84 Boys 11-12 100 Free 50.25 Old Quad Record : 51.68Y

Locke, Lacey A - Female - Age: 13 - IN-IN
#89 Girls 13-14 100 Back 57.87 Old Quad Record : 57.95Y

House, Grant D - Male - Age: 10 - IN-IN
#94 Boys 10&U 100 Back 1:04.11 Old Quad Record : 1:06.06Y

Team Indiana - 'A'

#46 Boys 10 & Under 200 Medley Rela 2:05.58 Old Quad Record : 2:06.95Y
Grant House 10, Cooper Williams 10, Quincy Rice 10, Noah Stopkotte 10



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SENIOR CHAIR:	Chad Englehart - SWAC coachenglehart@verizon.net	Open Water – Charlie Fry Team Indiana – Emily Kowalski Camps – To Be Named
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No Report

FINANCE VICE-CHAIRMAN:	Lucy Duncan - UNAT lucyuss@aol.com	Budget – Lucy Duncan Investment – Lucy Duncan
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I would like to thank Indiana Swimming BOD for the wonderful opportunity given me in attending the 2008 Golden Goggles. The gala was truly a "once-in-a-lifetime" experience. I thoroughly enjoyed the festivities but even more enjoyed the opportunity to become better acquainted with the coaches and athletes that attended the gala as well. It was magnificent to see how much our coaches and athletes enjoyed this opportunity -- Indiana Swimming is truly a leading LSC!! We need to realize how much our LSC is ahead of most others and we need to strive to keep us on the top!!! I'm proud to be involved with Indiana Swimming -- thanks again!!

ATTACHMENT D: December 2008 Actual vs. Budget is at the end of the Pre-Meeting Reports.

TECHNICAL CHAIRMAN:	Jim Payonk - LCB jgpayonk@sbcglobal.net
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SCY Championship Season Items – From Scott Ingram (past Technical Chair)

- All but one of the Meet entry letters (NW Divisional) for the SCY Championship Season has been posted on the Indiana Swimming website. We are waiting for host information back from CPSC and then it will be posted.
- Jim Payonk (Incoming Technical Chair) provided a much needed fine tooth comb in looking over the Championship Meet Letters prior to posting.
- 12 & Under suit Legislation has been inserted into all meet letters along with other HOD changes.

OFFICIALS / RULES:	Hal Paul - UNAT hpaul1053@comcast.net
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No Report

COACHES REP:	Will Bernhardt - IA coachwill05@gmail.com
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ITEM PULLED FOR DISCUSSION:



**INDIANA SWIMMING BOARD OF DIRECTORS MEETING
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I am currently working on getting a new award established for Developmental/ Age Group Coaches. I have talked with Tony and several other coaches in the Northern region of the state about this idea and all are eager about the award.

Tony and I have been throwing around ideas about how to get recognition to our younger coaches that spend just as much or in many cases more time on deck coaching developmental swimmers to compete at the AG and Senior level. Many of the greatest coaches in the state go unrecognized because they are not a head AG coach, Head Coach, or Senior Coach. I would like to change this by adding an award to give them recognition for their hard work and dedication to the sport.

There would be no added expense to IN Swimming as this would come out of the Coaches Awards stipend given to us by Speedo. I would award this at the same time as AG Coach of the Year.

Nominations for this award would need to come from the Head Coach or Head AG Coach. A formal nomination would need to be made to the Coaches rep for consideration of this award. This would be done one month prior to AG State.

At this time, I am just formalizing some ideas on how to accomplish this goal of more recognition for our coaches. Any assistance or thoughts would be greatly appreciated. Thank you.

Recommendation: That the awards committee be informed and the award be added to the list of Indiana Swimming awards.

ATHLETE REPRESENTATIVES: office@inswimming.org
Ross VanAllen (WTSC) G. Daniel Michael (USC) Michael Mohler (ACST) Daniel Proctor (CARD)

No Report

OFFICE & STAFF 317/237-5780	Lynn Kinstler Membership Services Manager lynn@inswimming.org	Michele DeLuna Office & Registration Assistant michele@inswimming.org
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MEMBERSHIP

2009 Statistics (through 12/31/08)
9,956 athletes

2008 Statistics (through 12/31/07)
8,569 athletes Ended 2008 (8.31.08) with 10,198

While January is not over yet, as of 1/09/09, we already have 10,558 athletes registered for 2009. We're ahead of 2008 yearend figures by almost 1400 kids!

Non-Athletes – There were far too many coaches and officials who waited until reminded a 2nd and 3rd time to renew.

SWIMS TIMES RECON

The mid-December, early January meets will be loaded into SWIMS this week to keep us caught up with loading results.

WEBSITE

January is my month to update the site and add new features/documents/links. With the rush of renews pretty much down, I'll have more time to devote to this.

STATE MEETS



**INDIANA SWIMMING BOARD OF DIRECTORS MEETING
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Proofed entry letters for content and consistency for outgoing Technical Chair, Scott Ingram. Incoming Technical Chair, Jim Payonk offered up more suggestions. Scott has completed these letters to ensure they are all consistent on wording, etc. As of 1/9/09, we are still waiting on final 2 entry letters to post all DIV, SR & AG entry letters on website. Operational rules indicate they'll be ready by 1/15 for clubs. In the past, we've had them ready and posted by December. We've had a couple of not-so-fast to respond hosts and I don't want to post some and not all as the emails and phone calls will increase tremendously looking for the missing entry letters.

QUAD

Worked on the 2009 quad meet

- Assisted Team Manager with securing times for swimmers within qualifying period for selection process
- Secured hotel for event (also included dance/social contract; Team IN staff rooms, etc)
- Secured Event Team photographer
- Secured Event Merchandise vendors
- Hospitality supply inventory
- Friday (pre-event) setup
- Saturday & Sunday – attended event and acted as Hospitality Chair
- Sunday tear down
- Monday – emailed MM backups to club coaches upon request.

FINANCIALS

Continue to stay on "course" with more timely deposits. Lucy and I have spoken more frequently regarding our financials, the banks we're using, etc.

AWARDS

Have placed the Spring & Summer championship awards orders with Hasty.

UPCOMING

- Still waiting on information from ISC on future office space (Arlene & Lucy have been included in the process).
- Get to work on a Policies & Procedures manual for the board and the staff as directed.
- Getting ready to in-service Michele on securing some additional meet files from the old "times" computer. We're going to get all of these categorized and on disk for historical filing.
- Get ready for the ever-so-fun pre-proofs of our Divisionals, Senior & Age Group Championship meets.
- Generate Top 10 reports and Nationals Rookie list for new Awards Chair, Jennifer Ferguson. Will in-service her on the Top Performer process, ordering awards, writing scripts for meet presentation, etc.

Office & Staff 317/237-5780	Tony Young Sports Development Director tony@inswimming.org
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GENERAL



**INDIANA SWIMMING BOARD OF DIRECTORS MEETING
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From November 10 to present my focus as Sport Development Director has revolved around such Special Events as the Golden Goggles, Preparations for the Cullen Jones Diversity Clinic & Make A Splash Partnership program meetings, USA Swimming Regional Coaching Clinics, Club Leadership Business Management School, Color Commentary for HOF Classic & Homestead Invite Web Cast and Mid-States Quad Meet. November and January are active months for club visits. Office duties include: blast e-mails, sanctions and scheduling are all ongoing. Special Projects include my continuing participation with the Indiana High School Hall of Fame Committee, USA Swimming Club Development staff meetings, and Age Group Development Committee meetings via conference call.

SPECIAL EVENTS/PROJECTS

GOLDEN GOGGLES:

I attended the 2008 Golden Goggles Awards Ceremony in New York City. I traveled with our athlete representatives and participated in site-seeing and social activities with our Indiana coach, athlete & volunteers who attended the event.

CLUB LEADERSHIP SCHOOLS:

I attended the third Club Leadership Business Management School this year in Indiana on December 2 conducted by Randy Julian. 4 Clubs and 15 participants were represented.

CLINICS - ITEM PULLED FOR DISCUSSION: Tony wanted the Board to aware of the clinics upcoming.

I have been working with Rick Bishop of USA Swimming to finalize 2 regional coaching clinics in Indiana. The goal of these clinics is to conduct coaching clinics that range in topics targeting Senior Coach to Age Group Developmental coach material. After the regional meetings the USA Swimming Coach Consultant to visit 3 clubs in each clubs in the region. USA Swimming has requested that I help target clubs that have a great deal of potential but may be under producing.

April 24 – 25 2 clinics Clinic 1 Rick Bishop Clinic 2 Scott Colby
This will cover two of the distinct geographic regions.

April 27 – May 2 Club visits
3 visits per consultant to coincide with geographic areas serviced by the clinics.

We are currently working on a 3 clinic date to be located in the Southern Region either in Evansville or close to the Louisville, Kentucky area for USA Swimming to attract coaches from the Kentucky LSC as well.

CAMPS - ITEM PULLED FOR DISCUSSION: Tony wanted the Board to aware of the camps upcoming.

I am working with the Camps Coordination Committee to research dates and locations for the Summer 2009 Camps Program. The goal is to coordinate the camp dates and locations around the USA Swimming Region Coaching Clinics. A conference call to finalize locations dates and staff is planned.



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- 2 Catch the Spirit One Day Camps (late April, early May target date)
- Distance Camp (April target date-location: Carmel)
- One Day OTC Prep Camp (April target date-location: Carmel)
- OTC Training Camp (Colorado Springs – Date TBD by USOC in late February)
- Open Water Camp (date and location TBD)
- One Day Senior Regional Training Camps (Locations: IU and Purdue, dates TBD)

CLUB / COACH VISITS/ PARENT MEETINGS AND MEETS

I have conducted a Strategic Planning session with two LSC clubs in December. One of the Strategic Planning Sessions was for VIPER Swim Club which was part of their requirements mandated by Indiana Swimming to be able to sanction intra squad meets due to their lack of participation at the September HOD meeting. I have scheduled a January 14 Parent Education meeting to fulfill the final part of their requirements. As well I have met with one other coach who did not fulfill the HOD requirement to help prioritize and organize club goals and objectives.

Other club visits include, attending parent BOD meetings, athlete motivation presentations, parent educational meetings and nutritional talks. I am also meeting once every two weeks with a local age group coach to observe workouts and conduct athlete goal setting and motivational meetings. A target area for club visits has been the NW Region, the Greater Indianapolis Area and the Muncie area.

Working to finalize regional meeting dates in St. Leon (East Central), NW Region and Evansville.

QUAD MEET

Helped with set-up and meet operations for the Mid-State Quadrangular Meet, including press releases to media and arranging Athletic Training services from Methodist Sports Medicine.

CHAMPIONSHIP COORDINATION MEETING

Assisted Scott Ingram with the Championship Coordination Meeting for all Winter 2009 State and Divisional Hosts. Coordinated the facilities meeting rooms, handouts, communication and hospitality needs.

SPONSORSHIPS - ITEM PULLED FOR DISCUSSION

Met with John Paloma of Daktronics to negotiate LSC Sponsorship agreement. I also met with Brad Meyer of Thrifty Car Rental to discuss and LSC Sponsorship package that could possibly help travel expenses for the Sport Development Director Position.

Met with Tim Hewitt of Veolia Water to discuss financial contributions for the Cullen Jones Diversity Clinic.

OPERATION WATER SAFETY/CULLEN JONES DIVERSITY CLINIC

We are in the final stages of planning to host one, possibly two diversity clinics featuring Cullen Jones & John Cruzat in the Indianapolis area on January 30 & 31, 2009. Funding has been finalized for the January 30 Clinic which will be held at Pike High School in Indianapolis. The tentative agenda on Friday January 30 is to have Cullen Jones & John Cruzat, speak to a group of 1400 middle school students, teachers, aquatic partners and parents during a morning presentation in the auditorium. This presentation will last a total of one hour complete with photo ops while handing out Make a Splash, swim lesson and Operation Water Safety information. Cullen will then conduct his clinic at Pike High School start in the early evening for 2 hours complete with autograph signings. John Cruzat will also take parent in presenting the Make A Splash Program to participating parents. The media has been targeted to attend the clinics and take advantage of any television and radio interview opportunities to help promote the present and future water safety programming.



INDIANA SWIMMING BOARD OF DIRECTORS MEETING UNAPPROVED MINUTES

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A second clinic is in the works on the following day (Saturday January 31) at Warren Central High School. The funding has been a challenge to conduct the clinic. In both of opportunities we are targeting parents and community leaders to be present to send the critical information to the need for water safety initiatives.

The ConocoPhillips National Championships and World Championship Trials Local Organizing Committee has invited Mark Schubert to speak to our Aquatic Alliance of Greater Indianapolis partners <http://operationwatersafety.homestead.com/AAGI.doc> who hosts these Operation Water Safety Programs that target diversity youth to a luncheon sponsored by the ICVA on Thursday January 29. Kim (Holmes) O'Shea will be making a presentation to all aquatic partners promoting the Make a Splash partner program. I have been working with coaches in regional areas to help Kim set up meeting with LSC clubs to promote the Make A Splash partners program. Kim will be visiting clubs promoting this program January 26-29.

INDIANA HIGH SCHOOL SWIMMING AND DIVING HALL OF FAME

Helped coordinate and facilitate the Hall of Fame Classic Swim Meet on December 5 & 6. This meet serves as a fundraiser for future Hall of Fame recognition banquets.

HOOSIER AUTHORITY WEBCASTS

Served as color commentator for the High School HOF Classic and Homestead Invite live web casts.

CLUB PROMOTIONAL DVD - ITEM PULLED FOR DISCUSSION

Met with Mark Williams of Imagenation llc to brainstorm on ideas for the a club promotional dvd. Video footage from USA Swimming was determined not to be useful and footage for the dvd will have to be shot on site at local pools or meets. Further information will be provided if available at the BOD meeting.

CONOCOPHILLIPS NATIONAL CHAMPIONSHIPS & WORLD CHAMPIONSHIP TRIALS

Assisting with the LOC Sponsorship Committee to solicit sponsors for this summers meet.

USA SWIMMING/LSC

- Attend by conference call, monthly meetings with the Club Development Staff that share information on observations and key issues from club visits.
- Monthly conference calls with the Age Group Planning committee to continue to develop a mechanism for information sharing and programming to benefit the growth and development of age group swimming. Current topics are: The tech suits and the affect on Age Group Swimming and the IMX National Age Group Meet.



**INDIANA SWIMMING BOARD OF DIRECTORS MEETING
UNAPPROVED MINUTES**

Location: Human Performance Lab **Time:** 5:30 – 7:35pm

- Promote and recruit clubs for the January 28 USA Swimming Facilities Workshop in Crown Point (See Information Below)

USA SWIMMING FACILITY PRESENTATION - WEDNESDAY JANUARY 28 (CROWN POINT HIGH SCHOOL)

- No charge (10AM to 4PM)
Proposed agenda:
 - New technologies and methodologies that affect project building and operational cost
 - Sustainability of project through design
 - Programming options – programming precedes design
 - Core programming
 - Optional programming
 - Business models for each
 - Individual needs assessment for projects that attend this meeting
 - Specific designs to send to attendees after meeting
 - What to do next – who to contact for assistance
 - 4 PM end – or longer if necessary

GOALS

- Finalize preparations for OWS/Cullen Jones Clinics
- Attend USA Swimming Facility Workshop
- Attend Evening with Mark Schubert to help promote Summer Nationals
- Prepare for 2009 Camps Program (promote via blast e-mails, website & state meets)
- Coordinate & facilitate USA Swimming regional coaching clinics
- Set dates for future regional Think Tank meetings
- Club Visits
- Conduct online coaches interviews on educational topics for the website
- Assist with High School State Meet Web Casts
- Attend all Divisional, State & Sectional meets.

RESPECTFULLY SUBMITTED,



KENT NELSON

Kent Nelson, Secretary
January 22nd, 2009

Indiana Swimming, Inc.
Aug - Dec, 2008
Actual vs Budget

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1														
2										2009 Year-to-Date		2009 PRELIMINARY BUDGET		Balance needed to Make Budget
3						Ordinary Income/Expense								
4						Income								
5						Awards								
6						Recognition Awards				0.00		4,300.00		4,300.00
7						State Meet Awards				400.00		5,300.00		4,900.00
8						Total Awards				400.00		9,600.00		9,200.00
9														
10						Total Camps				4,000.00		36,740.00		32,740.00
11						Camp Income				0.00		30,140.00		30,140.00
12						State Meet Surcharges				0.00		2,600.00		2,600.00
13						Speedo Sponsorships				4,000.00		4,000.00		0.00
14						Education								
15						Age Group Coaching Clinic				0.00		1,200.00		1,200.00
16						Swimposium Registrations				0.00		0.00		0.00
17						Total Education				0.00		1,200.00		1,200.00
18						Meets								
19						Entry Fees				28,676.44		100,000.00		71,323.56
20						Missed Cuts & Fines				0.00		1,600.00		1,600.00
21						Sanction Fees				1,670.00		3,600.00		1,930.00
22						State Meet Stipends				0.00		15,000.00		15,000.00
23						Surcharges				30,835.25		78,000.00		47,164.75
24						Mid States Quad				1,490.00		17,500.00		16,010.00
25						Travel Fund/Zone Entries				44,201.00		53,000.00		8,799.00
26						Swimforce Meets				0.00		2,000.00		2,000.00
27						Total Meets				106,872.69		270,700.00		163,827.31
28						National Meet				0.00		0.00		0.00
29						Membership - ISI								
30						ISI Athlete				33,047.00		37,500.00		4,453.00
31						ISI Club				2,700.00		4,000.00		1,300.00
32						ISI Non-Athlete				889.00		1,500.00		611.00
33						Total Membership - ISI				36,636.00		43,000.00		6,364.00
34						Miscellaneous								
35						Bad Checks, Coaches Cert, Fines				20.00		300.00		280.00
36						Club HOD Fines				1,400.00		0.00		0.00
37						Total Miscellaneous				1,420.00		300.00		280.00
38						Office								
39						Postage/Supplies				105.36		25.00		-80.36
40						Website				0.00		200.00		200.00
41						Total Office				105.36		225.00		119.64
42						Officials								
43						Name Badges				1,120.00		1,500.00		380.00
44						Officials-ISI fee				1,281.00		1,700.00		419.00
45						Total Officials				2,401.00		3,200.00		799.00
46						Team IN Staff								
47						Zone Coaches								
48						Total Team IN Staff				2,766.00		2,700.00		-66.00
49						Zone Meet				0.00		0.00		0.00
50						Total Income				154,601.05		365,940.00		212,864.31

Indiana Swimming, Inc.
Aug - Dec, 2008
Actual vs Budget

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1														
2										2009 Year-to-Date		2009 PRELIMINARY BUDGET		Balance needed to Make Budget
51						Expense								
52						Awards Expenses								
53						Councilman Cup - Club Chmps				0.00		8,700.00		3,700.00
54						Recognition Awards - E				129.00		3,800.00		3,800.00
55						State Meet Awards - E				0.00		5,000.00		5,000.00
56						Total Awards Expenses				129.00		17,500.00		12,500.00
57						BOD/HOD Expenses								
58						Board Retreat/Committee Mtgs				0.00		1,000.00		1,000.00
59						Convention				8,339.66		13,000.00		13,000.00
60						Food/Bev. Mtg Fac,Printing				1,575.51		3,200.00		3,200.00
61						Golden Goggles				16,163.37		8,000.00		8,000.00
62						USA-S Workshops/Speaker Fee				500.00		500.00		500.00
63						BOD/HOD Travel				389.76		4,325.00		4,325.00
64						Total BOD/HOD Expenses				26,968.30		30,025.00		30,025.00
65														
66						Total Camps				0.00		57,410.00		57,410.00
67						Donations								
68						Memorial Contributions				0.00		0.00		0.00
69						Preserve the Natatorium				0.00		0.00		0.00
70						Education								
71						Age Group Coaching Clinic				0.00		4,500.00		4,500.00
72						ASCA Incentive				500.00		0.00		0.00
73						Councilman Grant				1,000.00		3,000.00		3,000.00
74						Club Promotional DVD				0.00		7,000.00		0.00
75						Diversification				0.00		500.00		500.00
76						Race Analysis Program				0.00		2,320.00		2,500.00
77						Senior & AG Comm Mtgs				0.00		1,800.00		1,800.00
78						Video/Town Hall Program				0.00		1,500.00		1,500.00
79						Total Education				1,500.00		20,620.00		13,800.00
80						Meets Expenses								
81						State Meet Stipends				0.00		17,500.00		17,500.00
82						Mid States Quad				0.00		11,000.00		11,000.00
83						Total Travel Fund/Zone Entries				0.00		59,000.00		59,000.00
84						Total Meets Expenses				0.00		87,500.00		87,500.00
85						Miscellaneous								
86						Bad Checks & Fines				0.00		0.00		0.00
87						Bank & Credit Card Fees				142.41		800.00		800.00
88						Miscellaneous - Other				0.00		0.00		0.00
89						Total Miscellaneous				142.41		800.00		800.00
90						Officials								
91						Name Badges				608.50		1,500.00		1,500.00
92						Travel-National, State, Divisional				0.00		2,500.00		2,500.00
93						Workshops/Other Expenses				0.00		1,000.00		1,000.00
94						Total Officials				608.50		5,000.00		5,000.00

Indiana Swimming, Inc.
Aug - Dec, 2008
Actual vs Budget

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1														
2										2009 Year-to-Date		2009 PRELIMINARY BUDGET		Balance needed to Make Budget
95						Office - Expense								
96						Equipment				449.55		2,000.00		2,000.00
97						Insurance				0.00		1,600.00		1,600.00
98						Miscellaneous - Other				0.00		200.00		200.00
99						Office Supplies				881.24		1,600.00		1,600.00
100						Phone & DSL				896.36		1,800.00		1,800.00
101						Postage				445.84		1,500.00		1,500.00
102						Professional Fees--Audit				0.00		0.00		0.00
103						Property Tax				0.00		225.00		225.00
104						Rent				2,281.00		6,780.00		6,780.00
105						Staff Parking				1,191.00		2,805.00		2,805.00
106						Website Server Fees				56.74		1,550.00		1,550.00
107						Total Office - Expense				6,201.73		20,060.00		20,060.00
108						Personnel Expenses								
109						Dining				828.19		1,000.00		1,250.00
110						Education/Seminars				240.65		500.00		750.00
111						Phone/DLS				500.90		1,650.00		1,650.00
112						Travel (Air, Mileage,Hotel)				1,573.19		7,500.00		7,500.00
113						Payroll Expenses				46,240.59		132,000.00		135,000.00
114						Total Personnel Expenses				49,383.52		142,650.00		146,150.00
115						Public Relation Expense				1,000.00		1,700.00		1,700.00
116														
117						Swim Force Expenses - Mega Zone				0.00		0.00		0.00
118														
119						Team IN Staff Expenses				0.00		9,800.00		9,800.00
120						Zone Meet - E								
121						Total Expense				85,933.46		393,065.00		384,745.00
122						Net Ordinary Income				68,667.59		-27,125.00		
123						Net Income				68,667.59		-27,125.00		0.00
124														
125						Investment Income to be used for expenses								
126						per June BOD Vote (2009)*								
127						40% New Programming						12,421.16		Line 70, 71, 75
128						30% Travel Fund						9,315.87		Line 80
129						20% 2nd Year Programming						6,210.58		Line 65
130						10% Sustaining Programming						3,105.29		Line 73, 74
131						2010 -- 75% of 2009 Amount (estimated)								
132														
133						FINAL NET INCOME						3,927.90		0.00
134														
135						*Calculated as 7.5% of the average investment balance from past 3 years.								
136														
137														
138						Added \$1100 to Public Relations for IHSAA (1000 Hall of Fame & 100 Hole Sponsorship) per Nov BOD.								
139						Added \$500 to Education Diversity per Nov BOD.								
140														
141														



An Invitation to Volunteer

Dear Prospective Volunteer,

Enclosed, please find an invitation to volunteer at the upcoming 2009 BIG EAST Swimming & Diving Championships, which will be held Wednesday, February 18 – Saturday, February 21 at the IUPUI Natatorium in Indianapolis, IN. The BIG EAST Conference and the Indianapolis Convention & Visitors Association are working collectively to coordinate the volunteer program for this collegiate championship event. Your enthusiasm, talent and expertise dealing with all aspects of swimming and diving are needed.

There will be a total of seven (7) sessions over the four (4) day event. Wednesday evening is an abbreviated session and the remaining six (6) sessions will consist of two (2) sessions per day - a morning preliminary-round session, and an evening finals-only session, which concludes with an award ceremony.

We have designated the following positions in which you would be of great assistance – TIMER, DECK ASSISTANT/MARSHALL, DECK SECURITY and RESULTS COORDINATOR. Please take the time to identify your desired position and availability on the attached volunteer response form. We will make every effort to place you in the position that you request, however, please understand that volunteers are needed in all areas to ensure a successful event.

Once we've received your Response Form (**Please reply by January 24**), we will forward your assignment along with meet specifics - such as check-in time/place and directions to the facility during the week of February 9. Also, as a symbol of our appreciation, each volunteer will receive a commemorative 2009 BIG EAST Swimming & Diving Championships T-shirt. The BIG EAST will also provide meals on site to ensure our volunteers stay energized for this exciting event.

We hope to make your BIG EAST championship experience a memorable one. Please call Mia Brickhouse with any questions or special considerations (work conflicts, etc.) at (401) 272-9108, ext. 139 or email mbrickhouse@bigeast.org. We look forward to hearing from you soon.

Sincerely,

A handwritten signature in black ink that reads "Mia Brickhouse".

Mia Brickhouse
Director of Sport Administration
BIG EAST Conference

A handwritten signature in black ink that reads "Julie McKenney".

Julie McKenney
Director
Indiana University Natatorium & Carroll Stadium
Campus of IUPUI - Indianapolis



2009 BIG EAST Swimming & Diving Championships

Volunteer Response Form

All volunteers must be a minimum of 16 years of age.

NAME: _____

HOME PHONE#: _____

EMAIL: _____

CELL PHONE#: _____

ADDRESS: _____

T-SHIRT SIZE (please circle): S M L XL XXL

Please indicate the session(s) you would like to work:

WEDNESDAY, FEBRUARY 18, 2009

_____ SESSION 1 – 6:00 p.m. to 7:30 p.m. (Check-in by 5:15 p.m.)

THURSDAY, FEBRUARY 19, 2009

_____ SESSION 2 – 10:00 a.m. to 12:00 p.m. (Check-in by 9:15 a.m.) _____ SESSION 3 – 6:00 p.m. to 8:30 p.m. (Check-in by 5:15 p.m.)

FRIDAY, FEBRUARY 20, 2009

_____ SESSION 4 – 10:00 a.m. to 12:00 p.m. (Check-in by 9:15 a.m.) _____ SESSION 5 – 6:00 p.m. to 8:30 p.m. (Check-in by 5:15 p.m.)

SATURDAY, FEBRUARY 21, 2009

_____ SESSION 6 – 10:00 a.m. to 12:00 p.m. (Check-in by 9:15 a.m.) _____ SESSION 7 – 6:00 p.m. to 8:30 p.m. (Check-in by 5:15 p.m.)

Please indicate your preferred position(s) in rank order: (Top three choices)

- _____ Timer (minimum of 28 per session)
_____ Deck Assistant/Marshall (4 per session)
_____ Deck Security (4 per session)
_____ Results Coordinator (2 per session)

PLEASE MAIL OR FAX THIS FORM BY FRIDAY, January 24 TO SARAH EMMETT Fax: (401) 274-5967 222 Richmond Street Suite 110, Providence, RI 02903