

INDIANA SWIMMING BOARD OF DIRECTORS MEETING REPORTS & MINUTES
January 17, 2011

The meeting was called to order by the General Chair, Tom Johnson.
The message is Change is Good!

Attendance:

Brad Smith	Dave Boggs	Lauren Breen	Carey Camarata
Chris Cutter	Sarah Doud	Michele DeLuna	Claire Gendron
Tim Hewitt	Ron Jones	Lynn Kinstler	Emily Kowalski
Arlene McDonald	Kyle Smith	Brad Smith	Paul Stauder
Jeff Thompson	Mat Papachronis	Jim Payonk	Tony Young

SECRETARY:

Please visit this site www.inswimming.org/BODPAGE.html and download last meeting's minutes. Approval of these minutes will be the first item of business. Any corrections/revisions to last meeting's minutes will need to be made at this time.

OLD BUSINESS

Bylaws Housekeeping - postpone this to next meeting.

NEW BUSINESS

Governance Task Force Update – Tim Hewitt

Tim Hewitt, volunteer to ISI on this task force (see minutes from the 9/8/10 notes and e-mail of 1/17/11)
The survey should be compiled in late spring, completed by mid/late summer and analyzed for the fall HOD meeting.

Appointments by General Chair – Tom Johnson

Team Indiana – Emily Kowalski (Brad/Paul) by acclimation
Secretary – Claire Gendron (Paul/Carey) by acclimation

Background checks update – Lynn Kinstler

(see Lynn's power point presentation at the end of these minutes)
Level one – Meet Directors, 80 - 90 % are officials, and chaperones
Level two – coaches and officials. Coach's checks have been completed. Officials must have their checks completed by 2/15. Each meet host must verify the credential of each coach and official. The Official's committee will spearhead communications with officials. Lynn – every Thursday Michele updates and e-mails the excel spreadsheet with the current coach and official list.

Navy Seals Fitness Challenge – Mike Unger, USA Swimming (see details in Arlene McDonald report + Fact Sheet)

phone call with Mike Unger (see the Seal handout submitted by Arlene) There will be two phases, April 1 – May 15 and September 1 – October 15 available to males and females, 13 and over. OR, PNW, MN, IL and IN were approached to participate in the swimming and field events. USAS will assist in the transport of some of the equipment, national team members will be involved, and there is a 30 day window to schedule a SEALS representative. The total target number of participants is 1700. Promotional materials will be available; this is not a recruitment event for the SEALS.

ISI made a commitment to sponsor the event.

Do we participate in phase 1 of the Seals Fitness Challenge?

BOD volunteers: Arlene, Paul, Ron, Sarah and the regional reps will be contacted.

Arlene will obtain promotional materials.

COACH of the YEAR PROCESS, etc – (Kyle Smith see attached 2-page document)

Questions and/or comments should be addressed to Kyle.

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ACTION ITEMS

Action Item –

Move to **allow \$1000 for the survey** recommended by the Governance Task Force which will be explained by Chair Tim Hewitt. This amount would be taken from line 130, Miscellaneous Expense amount of \$5000 of the 2011 Approved Budget. Thus, there would be no budget variance needed to fulfill this task of the Task Force.

- submitted by Lucy Duncan, Governance Task Force member and Finance Vice Chair.

Brad/Jim, passed by acclimation

Travel Policy/Code of Conduct.

Indiana Swimming Team Travel Policies and Camps contain three important points; medical and insurance releases, cell phone and computer uses. There are staff policies and athlete travel policies and a code of conduct pertaining to both. The failure to comply section is new.

Motion to adopt as written, passed. There will be no second reading

FIRST READING OF PERFORMANCE COMMITTEE INTO BYLAWS/STRUCTURE OF IN SWIMMING

607.4.10 (NEW) PERFORMANCE COMMITTEE - is responsible for monitoring and assessing athlete, coach & club performance within the Indiana LSC and setting goals and strategies to improve performance.

Responsibilities include collecting and analyzing historical athlete performance data for Indiana and identified common traits of successful organizations. The Committee will identify areas of focus for programming and establish incentives to encourage participation, performance growth and development throughout Indiana Swimming (or the Territory)

607.3.1 J or 607.3.2 D (NEW) Performance Committee

The _____ shall chair the Performance Committee which shall consist of the Senior Chair, Age Group Chair, Coach's Representative, Sport Development Director, one (1) Athlete Representative and two (2) at-large members appointed from the following groups(Officials, Non-Coach volunteers). The meetings will be open to all Age Group and Senior Committee members and interested parties. ****Needs house keeping.****

GENERAL CHAIRMAN:

Tom Johnson
coachtomjohnson@earthlink.net

I have been involved in the following activities that relate to my role as General Chair Elect since last October's House of Delegate meeting.

1. Attended the General Chair/Admin Vice Chair workshop/conference at USA Swimming headquarters.
2. Participated in the Investment Committee semi-annual conference call.
3. Participated in several conference calls with the Performance Task Force and the Camps Committee. Adoption of an LSC travel policy and Code of Conduct was discussed. Also, staffing for upcoming LSC camps was addressed.
4. Met with Sport Development Director twice while he was in our area of the state.
5. Met with prior General Chairs Arlene McDonald and Mark Hesse prior to the November Board of Director's meeting.
6. Conducted our monthly conference call with Sport Development Director and Member Services Director.
7. Discussed plan and timing for an internal audit of finances with Treasurer.

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Regional Reps (SR voting member in bold):

All regional reps are reminded to be in contact with their member clubs both before and after board meetings for input and idea sharing.

Region 1 Non-Coach Rep: Chris Klinge (BA) cbklinge@gmail.com
Region 1 Coach Rep: Laura Breen (HHSC) imbreen@bsugmail.net
No report

Region 2 Coach Rep: Will Bernhardt (IA) coachwill05@gmail.com
Region 2 Non-Coach Rep: **Carey Camarata (NASA)** cammaratta@aol.com
I have been attending several swim meets through out the region. I have seen the team numbers stable and the swimmers performing and reaching their divisional cut and state cut early in the season. The number of officials I have seen are still down even with the efforts of hosting officials clinics. For the most part, all the coaches have either had their temporary card or an e-mail stating that they have the right to be on the pool decks. With the start of the background checks the number of questions that I had to field has diminished.

Region 3 Non-Coach Rep: Ron Jones (BBSC) ron@rgjonesassoc.com
Region 3 Coach Rep: Sarah Dowd (SCSC) sdowd@cville.k12.in.us
No report

Region 4 Coach Rep: Dave Boggs (SEY) seymourswimming@comcast.net
Region 4 Non-Coach Rep: Paul Stauder (CSC) pstauder@indy.rr.com

See IN Swimming Survey Results.pdf Attachment

REVIEW: Bob Hartley rhartley@fbtlaw.com

PAST GENERAL CHAIR: Arlene McDonald arlenemcd@aol.com

Events:

- *2011 Mid-States Championships (January 8 & 9):* Congratulations to Team Indiana for capturing the team title at this year's Mid-States Championships! It was an exciting competition for second place between Team Michigan and Team Ohio/LE with Ohio/LE eventually being runners-up to Indiana. A total of 273 athletes competed in the meet with the following breakdown by teams: Indiana – 83; Kentucky – 73; Ohio/LE – 64 and Michigan – 53. Four meet records were broken. This year for the first time, the social was held downtown at Jillian's. The overall evaluations of the event were positive. We are still looking for two more teams to compete next year. Many thanks to all the parent volunteers who make this meet possible, to Tony and Lynn for serving major roles on the meet committee, to Claire, Dick, and Lucy for organizing the officials, and to our announcer Mike Miles and Entry Chair Patty Hance!
- *IHSAA State Meet Hospitality:* Indiana Swimming is a co-sponsor of the hospitality for the IHSAA State Championship meet for both girls and boys. I am in need of two volunteers from Indiana Swimming to assist for each of those meets. Please let me know ASAP if you are available to help out with this.
- *2011 Indy Grand Prix @ the Nat (March 3 – 5):* The meet information is now complete and posted on both the USA Swimming and AllGreatRacers sites. Many thanks to Entry Chair Steve Carr who assisted me in getting this accomplished. I traveled to Columbus, OH in an attempt to recruit teams for the meet. We have received confirmation that teams from North Baltimore, Gator, Colorado Starz, and SwimMAC will be attending, so we are anticipating a great competition with many outstanding athletes. I met with the Natatorium staff last month to discuss responsibilities and volunteers. We are still in need of some committee co-chairs. We will be meeting with the committee co-chairs on January 31. Also, we need three clubs to serve as Hospitality Clubs for the Day; I will be soliciting those teams at Monday's meeting. Last, we need help from the BOD in securing volunteers for this meet. Please watch for emails soliciting volunteers and encourage your team members to get involved in this meet!
- *2011 Soul Sprint Classic (July 16 & 17):* The community advisory council for this meet is continuing to meet and grow. A current roster of this committee is included as an addendum to this meeting agenda. Please express your gratitude to any of these folks who are serving as they are a very energetic and creative group who will help us stage a wonderful event. The advisory committee is hosting a kick-off reception on Wednesday, January 19, for minority community and business leaders at SweetTies in Broad Ripple to raise awareness and support for the event. Manny Banks, USA Swimming Diversity Membership Specialist, is scheduled to attend. During tonight's meeting, we will be discussing how

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Team Indiana will be assembled for this event. Also attached as an addendum to this document is an overview of the meet itself.

- *2011 Central Zone Age Group Championships (August 4 – 8):* Planning for this event will start full force in February. We are currently seeking a club to co-host this event. Please contact me if you are interested in this opportunity to serve.
- *NCAA Meets (2012-2017):* I will be attending a few days of this year's Women's Division I Swimming and Diving Championships with Julie Arnold from the Indiana Sports Corporation to observe and begin planning for the series of NCAA events that will begin here next year.
- *USA Swimming Event Seminar:* Julie McKenney and I will be attending the USA Swimming Events and Marketing Workshop the week of January 24 in Sarasota.

OTHER ACTIVITIES

- *Navy Seals Fitness Challenge:* I was approached by Mike Unger and Larry Herr from USA Swimming regarding the possibility of hosting one of the Navy Seals Fitness Challenge events here at the Nat and track in April and engaging our teams in the event. Julie McKenney has confirmed the Nat's interest in hosting the event. There is an addendum to this document containing a draft of the program. It is the hope that Mike Unger will be able to join us at 6:00 on Monday during our board meeting via phone to explain more about the event.
- *Hotels:* At the clubs' request, I am assisting in securing hotel blocks through the ICVA for this season's SC Age Group State and both LC Age Group and Senior State meets for this summer. I am continuing to work on hotels for the Zone meet and hope to have those in place in the next three weeks. There is a concern over the attrition clause required to hold rooms for AG state. ISI will guarantee to guarantee 18 rooms for the AG State meet
- *Board Development:* Tim Hewitt and I had another meeting with Dean Gladden at IUPUI to strategize about the distribution of the membership survey later this spring. We had a subsequent conference call with Mark. Tim will be at Monday's board meeting to update the board on the progress of his task force,
- *2010 Golden Goggles:* Thank you to all our guests who attended this year's Golden Goggles at the Marriott Marquis in New York City's Time Square. This year's participants were: Evan Austin, Lizzie Smith, and Dalton Herendeen (Paralympic Athletes); Matt Papachronis (Age Group Coach of the Year); Tom Johnson (Disability Coach of the Year); and Volunteers Scott Ingram, Buddy Pylitt, Mark Hesse, and Arlene McDonald. Through the generosity of Mark Dodd (Dodd Technologies), we were offered some extra seats at the last minute. As a result, Matt was able to take his wife Ann and Buddy took his daughter Alison. We also invited Kathy Dacey from New England Swimming, who had mentored us during our BOR situation last year, to use one of the Dodd seats. She was most appreciative of this opportunity. It was a great weekend, and the athletes were wonderful!

ADMINISTRATIVE VICE-CHAIRMAN: Brad Smith bsmith@nhj.k12.in.us

- 1) I have spent the last month becoming acclimated to the position and its responsibilities
- 2) Assisted in the redesign of the AG State medal
- 3) Scheduled meetings with office staff

AWARDS:	Jen Ferguson	j.c.ferguson@att.net
PERSONNEL:		
TEAM INDIANA:	Emily Kowalski	a40mowski@aol.com

AGE GROUP VICE-CHAIRMAN: Matt Papachronis Capstone22@hotmail.com
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DISABILITY:	Kyle Smith	coachkyle33@hotmail.com
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- Took part in USA Swimming Disability Committee conference call:
 1. Details for mid-year meeting were discussed
 2. Ideas for coaches education project webinar were formed
 3. Inclusion of SWAD at state championship meet were discussed

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- Submitted a recommendation for Inclusion of Swimmers with a Disability at the Mid States Meet to Arlene and Matt.

OPEN WATER:
TEAM INDIANA: Emily Kowalski a40momski@aol.com
CAMPS:
DIVERSITY: Emily Kowalski a40momski@aol.com

SENIOR CHAIR:	Jeff Thompson jat@vigoschools.org
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On December 28th I participated in a Performance Task Force conference call to discuss the following:

1. Review the current Team Indiana Travel policy for our camps and All Star teams
2. Assisted with recommendations to Team Policies for travel and Codes of Conduct for coaches, athletes and chaperones
3. Assisted with coach recommendations for the OTC camp – Per the request of the Performance Task Force I have contacted Chris Plumb to serve as the Head Coach for the 2011 OTC camp. Chris is waiting on the OTC to finalize dates for us before he gives us a definite yes or no.
4. Currently assisting the Performance Task Force with outlining a clear purpose, format and philosophy for each of ISI's camps.

I have also been working with our current coaches rep, Kyle Smith, to determine the coach of the year awards.

OPEN WATER:
TEAM INDIANA: Emily Kowalski a40momski@aol.com
CAMPS:

FINANCE VICE-CHAIRMAN:	Lucy Duncan lucyuss@aol.com
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There is no financial report for this meeting. A complete report will be available at the next meeting.

We are in the process of conducting an internal audit prior to the completion of our annual Form 990 filing. Anyone interested in volunteering to help with the audit, please contact me.

One of my other assignments, which is observing the FAST meets, is an ongoing task but all meets observed since October have been run efficiently, correctly, and smoothly. The FAST Board and Team have been very cordial and eager to work with IS representatives to insure the future for the team.

TECHNICAL CHAIRMAN:	Jim Payonk jgpayonk@sbcglobal.net
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OFFICIALS / RULES:	Dick Duncan Dickd46@aol.com
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The Officials Committee met on January 9, 2011. N2 meet requirements and N2 evaluator guidelines were established and will be published on the IS web/Officials by the end of the month. The agenda for the upcoming Referee clinics to be held at the spring Championship meets was established.

All Referees have been assigned for the spring Championship meets. Any/all officials wishing an assigned position should email me. We also need officials for the Grand Prix, March 3-5, 2011 – information and application is available on the IS website. The Speedo Sectionals will be held March 25-27, 2011 at the IUPUI Natatorium and there is an application to apply on the USA website or contact me.

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Thanks to all officials for their patience and perseverance with the implementation of the OTS and the Background Check. Next year will be much simpler for us and we need to remember we are only improving our sport for the swimmers.

Jim – AG state will not be a N2 qualifying meet. (Indeed, it was.)

COACHES REP: **Kyle Smith**
Coachkyle33@hotmail.com

- Participated in Performance Task Force conference call. Among the topics of discussion were revision of Code of Conduct and Travel Policies documents, Camp staffing and ideas.
- Drafted Developmental, Disability, Age Group and Senior Coach of the Year guidelines for board approval. (See Attached)
- Promoted the Mid-States Quad Championship meet at meets attended during November and December.

TEAM INDIANA: **Emily Kowalski** a40mowski@aol.com

ATHLETE REPRESENTATIVES: office@inswimming.org
Dylan Ferguson (ACST) Chris Cutter (FAST) Daniel Proctor (CARD) G. Daniel Michael (PUR)

OFFICE & STAFF 317/237-5780	Lynn Kinstler lynn@inswimming.org	Tony Young tony@inswimming.org	Michele DeLuna michele@inswimming.org
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MEMBERSHIP – Lynn Kinstler

NOV/DEC 2010

	<u>ATHLETES</u>	<u>NON-ATHLETES</u>
Nov 09	1,191	256
Nov 10	1,062	213
Dec 09	520	317
Dec 10	750	277
YTD 12/31/10	8,943	906
YTD 12/31/09	9,485	990

Michele is caught up with processing athletes. WHEW! What a fall registration frenzy. Hoping that next year, the birth certificate requirement will be a bit smoother as we should not have as many to log.

Many clubs repeated history and waited until holiday break to renew their club membership. Michele and I are auditing our files of club bylaws and those we don't have an electronic copy of, we will scan to our server. Surprised to hear clubs inquire if we had a copy of their bylaws. So, it's a good thing we've been asking for these over the years. Many clubs have indicated they'll have some projects in the future of updating their bylaws.

I am also up-to-date on processing officials & coaches. While the officials got numerous reminders throughout the fall (mostly as many thought they had to wait to the background screen as part of their renewal), the coaches only had 1 initial reminder and then another one last week for those 250 coaches who had not renewed for 2011. I continue to be dismayed that clubs continue to not be policing their own coaches for practices to ensure they are legal with their certifications, etc. Then, when the weekend comes and those coaches have to be on deck at a meet where they have to display their current coach card, they don't have it. I'm hoping to find the right words of wisdom I can bestow on clubs and coaches to get information to me sooner. I've been sending "approved coach" emails on Fridays to too many coaches who are not on a valid coach list generated on Thursday nights.

BACKGROUND SCREEN – See New Business Presentation

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WEBSITE

Looking forward to designing a new Resource section to the website for many items that Tony includes in his blast emails, etc.

POLICIES & PROCEDURES MANUAL

Tony, Michele and I have met on several occasions regarding updating the P & P manual as posted on the website (under BOARD). This is a supplement to the Bylaws which are the governance of our sport. It's more of a handbook of programs & services. Not only will we move that manual in the future to an area easier to find for clubs, but we have determined there are many items/areas missing about our organization and services we offer. With the busy registration renewal of November, December and stragglers in January, we hope to have a draft of our revised P & P at the April board meeting.

CHAMPIONSHIPS

Prepared Championship Coordination meeting items/handouts for meeting back in December. Jim has copied me on meet announcements that he has sent off to spring hosts for accuracy. Hoping to get those meet announcements posted by 1/21/11.

AWARDS

Worked with Committee to re-design the Age Group championship medal. We moved away from a spinner due to the design flaw that resulted in many breakages and us having to order too many overages. We hope that the new design is well-received.

Will be printing First Draft of 2009-2010 SCY & LCM Top 10 reports and will post on website. Will enlist volunteers as "second and third" eyes so that printing of certificates will be complete by March championship season.

Will finalize those Top 10 lists by mid-February to determine Top Performer Awards for Spring presentations.

Have already ordered IN Swimming blankets for our Rookie National level participants in 2010. Presentations to be at the March Senior State meet.

FUTURE GOALS

- Work with Tony & Michele on some Top 100 best times history and the logistics to complete
- Scan documents for permanent history/record and to conserve some space!

Sport Development Director – Tony Young

GENERAL

From November 15 to present my focus as Sport Development Director has revolved around such events as the Camps and & Performance Task Force meetings, color commentary at high school invitational meets, coach meetings, motivational speaking and increased club visits. Special Projects include my continuing participation with the Indiana High School Hall of Fame Classic Swim Meet, USA Swimming Club Development staff meetings, and Age Group Development Committee meetings via conference call.

SPECIAL EVENTS/PROJECTS

PERFORMANCE TASK FORCE

The Coaches Rep, Senior and Age Group Chairs and the SDD met via two conference calls to review past travel policies and code of conduct polices to recommend updated policies that best reflect USA Swimming Required Travel Policies and recommended "Best Practice" policies. Once approved these recommendations will added to all informational documents for Team Indiana All Star Teams, Camp Programs and Travel Support to best outline the Indiana Swimming philosophy on coaching professionalism, athlete code of conduct and protection.

The committee has also drafted the appropriate wording to present a recommendation to the BOD to make the Performance Task Force a permanent committee.

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ASCA CLINIC

John Leonard has asked our assistance in finding a host site and promoting a one day Butterfly Clinic held on Sunday April 24. The clinic would consist of a classroom presentation by a Coach of an elite level flyer, USA Swimming's Russel Mark and John Leonard. The clinic is open to Coaches of athletes of all ages and levels. Estimated numbers are between 75 and 100 participants. Cost would be \$70 for the day. Estimated Agenda would be from 9:00am to 5:00pm.

ASCA has also provided us with the number of Club, NCAA, Masters and High School coaches in Indiana who have achieved ASCA Certification levels. This number currently stands at approx 120 coaches give or take a few coaches on the list who currently living in other states.

CAMPS

The Camps Committee made up of the Age Group Chair, Senior Chair, SDD and Coaches Rep has met via conference call to develop camp formats, staffs and invitational lists of athletes for the Summer 2011 Camps Program. A conference call to finalize locations dates and staff is planned. The goal is to have camp information available by the start of championship season or earlier if possible.

- 2 Catch the Spirit One Day Camps (late April: location South Dearborn High School, early May target date: Location TBD)
- Age Group Elite Camp (Memorial Day Weekend target date-Tentative location: Crawfordsville)
- One Day OTC Prep Camp (April target date in conjunction with the OTC Pre-Camp: Location TBD)
- OTC Training Camp (June, 2011, Colorado Springs)
- Open Water Camp (Huntington, IN ran in October)
- One Day Senior Regional Training Camps (Location: Notre Dame is a possible location, date TBD)

CLUB / COACH VISITS/ PARENT MEETINGS AND MEETS

I made 14 club visits in November and in December including individual meetings with coaches. Presentations include parent education, long range planning, sharing of best practices, athlete motivational and goal setting presentations. I have revisiting many of these clubs to provide additional feedback and get to know the athletes and programs needs to present information more effectively. Clubs include: Northridge, SWAC, Crown Point, Munster, Ritter High School, Greenfield, Lake Central, Carmel, and Zionsville

A club visit hosted by South Dearborn targeted all clubs in the SE region to meet and discuss the pros and cons of working together to develop both competitive and educational based opportunities to help clubs increase performance, membership and retention in the area. We have targeted this region for a Catch the Spirit Camp in later April. Each club attending the meeting was encouraged to set up a club visit with the SDD as well as a follow up meeting in April. Clubs invited include: South Dearborn, Milan, Lawrenceburg and East Central, Batesville

I have also met with the Munster School Administration to share information on faculty programming and the importance of relationships with local partners including the swim club and how they can work together to develop the goals and philosophy for the aquatic center. I will be returning to Munster to visit with the club and school administration in January to provide further information on programming budgets, risk management, resources and opportunities for staffing the facility.

I have developed a spreadsheet that lists many of our 50 Meter pools rental and programming fees. Still a work in progress and waiting on responses from other size facilities programming fees.

VIDEOCAST RESOURCE INTERVIEWS

With the assistance of our LSC coaches I have conducted 4 video interviews to use a part of the resource component of the ISI website. Thanks to Tom Johnson, Chris Plumb, Ian Murray and Joe Keller. I have invitations into other coaches to participate in this information sharing program. It has yet to be determined on the best way to store these videos for all club access.

- Tom Johnson: Interview with New LSC General Chair
- Chris Plumb: Operation London 2012
- Chris Plumb & Ian Murray: A Comprehensive Age Group Dryland Program
- Joe Keller: Building a Pool through supportive community relationships

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VIDEO FEEDBACK & RACE ANALYSIS

I attended one day of the USA Swimming SC Nationals in December to shadow the USA Swimming Club Development & National Team Staff to learn more about the step-up they are using to offer video feedback for coaches and athletes during the meet. This information was deemed useful by our LSC coaches and this along with race analysis could be implemented at our state meets.

QUAD MEET

Helped with set-up and on-site logistical operations for the Mid-State Quadrangular Meet, including press releases to media and arranging Athletic Training services with Methodist Sports Medicine.

CHAMPIONSHIP COORDINATION MEETING

Assisted Jim Payonk with the Championship Coordination Meeting for all Winter 2011 State and Divisional Hosts.

SITE SELECTION MEETING

Attended the Site Selection webinar to select the Summer 2011 championship hosts.

INDIANA HIGH SCHOOL SWIMMING AND DIVING HALL OF FAME

Helped coordinate and facilitate the Hall of Fame Classic Swim Meet on December 3 & 4. This meet serves as a fundraiser for future Hall of Fame recognition banquets. Preparations continue for the April 17th induction banquet.

HOOSIER AUTHORITY WEBCASTS

Served as color commentator for the High School HOF Classic and Homestead Invite live web casts.

STAFF MEETINGS

Lynn, Michele and I attempt to meet on a weekly basis to share and discuss each staff member's projects and issues that arise on daily basis. The staff has taken on the challenge of reviewing, updating and developing policies and procedures that fall under each of our job and office responsibilities. We have updated the General Chair on our progress and hope to have information to provide the Board of Directors at the April meeting.

MEETINGS

- Met with Tim Hewitt of the Governance Committee
- Met with Tracey Harvey the newly hired Body Safety & Stewards of Children Coordinator at Chaucie's Place
- General Chair meetings
- Met with the Noblesville Senior State meet committee
- Met with Mark Williams of Imagenation to discuss ideas on how to effectively communicate LSC programming, club marketing materials and incentive opportunities and better "Celebrate Success" through our current website and communication system.
- Met with Sandy Searcy to discuss Doc Counsilman display that can be available at championship meets as an educational opportunity for our membership to understand more of the history and tradition of swimming in Indiana.
- Met with Mark Roach (Visual Sports Network) to discuss copying the images of the Indiana Swimming Hall of Fame and adding them to the website.
- Met with AJ Miller of Northwestern Mutual Insurance to discuss coach's insurance needs and resources available through his company.

USA SWIMMING/LSC

- Attend by conference call, monthly meetings with the Club Development Staff that share information on observations and key issues from club visits.
- Monthly conference calls with the Age Group Planning committee to continue to develop a mechanism for information sharing and programming to benefit the growth and development of age group swimming. Current topics are: LSC age group meet warm-up procedure best practices and age group distance training incentives as well as the IMX National Age Group Meet.

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- Working with Randy Julian to target dates and locations for the Club Leadership School permutations in the Spring or Fall.
- Attended the IM Xtreme Games hosted by BBSC at the IU Natatorium as the representative of the Age Group Development Committee.

GOALS

- Prepare for 2011 Camps Program (promote via blast e-mails, website & state meets)
- Coordinate USA Swimming CLBMS traveling road show
- Coordinate Video Feedback and Race Analysis for state championship meets
- Set dates for future regional Think Tank meetings
- Club Visits
- Conduct online coaches interviews to be used as resource topics for the website
- Assist with High School State Meet Web Casts
- Attend all Divisional, State & Sectional meets.

Michele DeLuna

SCHEDULING: 2011-12 Winter Schedule Requests deadline May 1, 2011
2012 Summer Schedule Requests deadline December 1, 2011.

The meeting was adjourned.

Respectfully Submitted –
Claire Gendron

ANNOUNCEMENTS

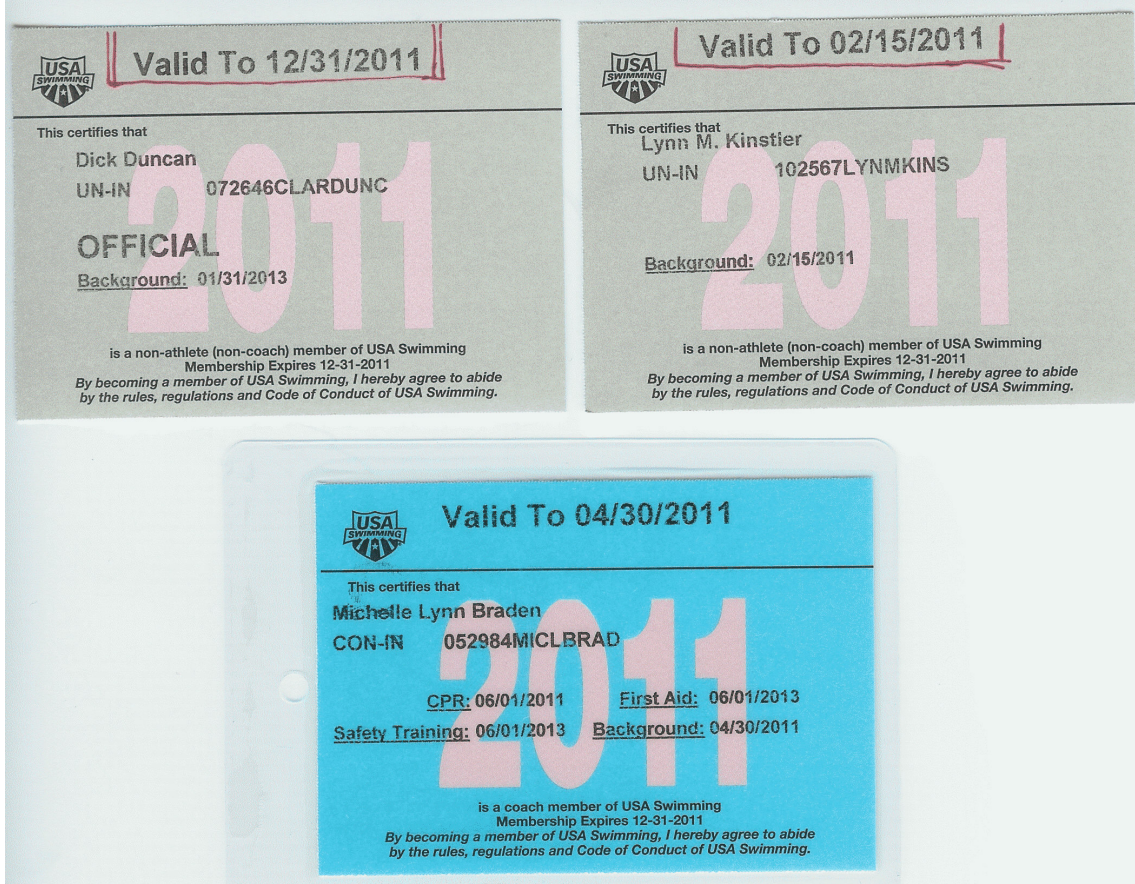
Next BOD meeting: Monday, April 18, 2011– 5:30 pm
Next HOD meeting: TBD by August 31, 2011

Pan Am Plaza – 2nd Floor Conference room

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USA SWIMMING BACKGROUND CHECK UPDATE

- January 10, 2011 new background screen became available on the USA Swimming website.
- Takes less than 3 minutes to complete.
- Level 2 Check - Coaches & Officials \$39.00
- Level 1 Check - Other Non-Athlete Members \$19.00
- L1 to 2 Conversion - \$20.00
- Renewal Check All Non-Athlete Members \$19.00 Every 24 months
- Once screen is approved, Acxiom pushes approval at intervals throughout the day to USA Swimming SWIMS and membership record is updated.
- Message in SWIMS throughout day.
- SWIMS auto-updates membership card and puts updated membership card into card manager for my next print.
- Trying to print and mail same day they come through SWIMS. However, could become a once a week print for IN Swimming offices.
- Officials need to have their screens completed and approved by 2/15/11.
- Coaches need to have their screens completed and approved by 4/30/11*.
- *Some coaches have until 12/31/11 if they completed the "old" screen after 9/1/10 and before 12/29/10.



- Meet hosts – Meet Directors & Referees need to be policing the deck more accurately to ensure only valid coaches & officials are on deck at their meets.
- Insurance for host club is in jeopardy if they allow non-current members/non-members who are not general meet volunteers on deck.
- Coaches who continue to be on deck in a coaching capacity and they are expired not only jeopardize their own club's liability insurance, but they have no liability insurance should a claim be made against them as the supervisor of an activity.
- USA Swimming does not allow for any "waivers" for an extension of certification or coaching on deck with another valid coach. In order to be on deck coaching, you must be current in all safety certs + background screen.