

**INDIANA SWIMMING BOARD OF DIRECTORS MEETING
MEETING REPORTS
January 21, 2008**

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ATTENDANCE: Joey Black, Will Bernhardt, Lucy Duncan, Chad Englehart, Charlie Fry, Claire Gendron, Bruce Graham, Mark Hesse, Scott Ingram, Lynn Kinstler, Emily Kowalski, Arlene McDonald, Daniel Michael, Kent Nelson, Hal Paul, Walt Peycha, Samantha Robertson, Rich Schroeder, Brad Smith, Ross Van Allen, Tony Young

SECRETARY:

Please visit this site www.inswimming.org/BODPAGE.html and download last meeting's minutes. Approval of these minutes will be the first item of business. Any corrections/revisions to last meeting's minutes will need to be made at this time.

OLD BUSINESS

2010 Divisional II Nationals, Gary Kinkead has been notified

NEW BUSINESS

Long range planning committee will consist of: Scott Ingram, Arlene McDonald, Lucy Duncan, Chad Englehart, Will Bernhardt, Walt Peycha, Bruce Graham.

Accounting: Lynn and Lucy will research when the last increases in items and will present at April's meeting.

Site Selection: Championship meets for the 08 Long Course season were presented:

Senior State – Lawrence Swim Team at the IU Natatorium - Indianapolis

Age Group State – Donner in Columbus, IN

Open Water – Penn Racing Otters, Hunnington, IN

It was moved and seconded to accept the Site Selection Choices. Passed.

Site Selection Process: It was brought to the attention of the board by the selection committee that changes were warranted in the site selection process.

1) Idea of a common date for selection 2) Everything awarded at one time (long course and short course)

After colorful discussion to the common goal of setting a common date of awarding the meets came the first motion: It was moved and seconded to award all Championship meets in June with the bidding process due by May 1.

Long Course Meets will be awarded 13 months out

Short Course Meets will be awarded 9 months out

Passed

Website: The Website has drawn much positive feedback! After discussin about who will administrate the website it was determined that website maintenance is being shared by Kent Nelson Administrative Vice Chair and Lynn Kinstler Executive Director. With the new website comes new questions regarding policy. A procedures committee was set to help update current website policy and procedure those on that committee: Kent Nelson, Walt Peycha, Lynn Kinstler and Tony Young.

ACTION ITEMS



US Olympic Team Trials – Swimming Proposal

Submitted as an Action Item by Arlene McDonald, Past General Chair

imming will invest \$7,000 from the SwimForce account to partner with Illinois Swimming and Midwestern Swimming in the purchase of a box suite at the 2008 U.S. Olympic Team Trials – Swimming.

Passed.

It was moved and seconded to appoint a small committee who will oversee who will be using these seats. Passed.

The committee will consist of Arlene McDonald, Lynn Kinstler, Lucy Duncan, Tony Young

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GENERAL CHAIRMAN:	Mark Hesse mhesse@cville.k12.in.us
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Regional Reps (SR voting member in bold):

All regional reps are reminded to be in contact with their member clubs both before and after board meetings for input and idea sharing.

Region 1 Non-Coach Rep:	Claire Gendron	clairemgendron@mail.com
Region 1 Coach Rep:	Jim Sharp	isharp3761@aol.com
Region 2 Coach Rep:	Don Cozad	ymcadon@kconline.com
Region 2 Non-Coach Rep:	Bruce Graham	bgraham@kanmfg.com
Region 3 Non-Coach Rep:	Walt Peycha	walter.peycha@sbcglobal.net
Region 3 Coach Rep:	Samantha Robertson	cqswimcoach14@sbcglobal.net
Region 4 Coach Rep:	Dave Boggs	seymourswimming@comcast.net
Region 4 Non-Coach Rep:	Rich Schroeder	schroeders0@insightbb.com

REVIEW:

PAST GENERAL CHAIR: **Arlene McDonald** arlenemcd@aol.com

2007 Golden Goggles: Indiana Swimming hosted the following eight guests at the 2007 USA Swimming Golden Goggles ceremony held in Beverly Hills in November: Judy Thomas (ICVA), John Sobieralski (ICVA), Julie McKenney (IU Natatorium), Ed Merklng (IU Natatorium), Mark Hesse (General Chair), Lynn Kinstler (Executive Director), Tony Young (Sport Development Director), and Emily Kowalski (Secretary & LOC Chair). Arlene McDonald also attended as a member of the USA Swimming Board of Directors. Funds generated from this activity support the programs and activities of the USA Swimming Foundation and the Make a Splash program.

SwimForce Report

- **Summer 2007 National Events (ConocoPhillips National Championships, USA Swimming Open Water Grand Prix, & Speedo Junior National Championships):** All of the financial accounting for these three meets has been finalized, all co-hosts have reconciled their accounts and been paid, and all final reports have been submitted to USA Swimming. Below are the final revenue numbers for Indiana Swimming for these three events. Arlene will have more detailed reports available at Monday's meeting for interested board members.

EVENT	NET PROFIT
2007 ConocoPhillips National Championships	\$32,327.94
2007 USA Swimming 10K Open Water Grand Prix	\$2,000.00
2007 Speedo Junior National Swimming Championships	\$25,677.77
TOTAL PROFITS FOR INDIANA SWIMMING:	\$60,005.71

- **Use of 2007 SwimForce Funds:** Itemized below are the current areas identified for support by the profits generated from the 2007 events.

CATEGORY	AMOUNT
2007 Golden Goggles (8 Guests)	\$7,002.98
Production of Chronicle of Swimming Videos (Nat History) -represents 50% of production costs; the remainder paid by IUPUI	\$7,500.00
Budgeted as Income	\$5,000.00
Budget Deficit from 2007	\$26,000.00
Remaining Funds	\$14,502.73

The current balance in the SwimForce Account is \$65,564.61 of which \$46,000 needs to be transferred into the normal ISI operating fund (\$5,000 + \$26,000 + \$15,000) leaving a balance of \$19,564.61.

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- **2008 Central MegaZone Championships:** The event website is up and running at www.allgreatracers.com. Currently posted are the order of events, the opening day schedule, and online hotel reservation program. The meet information letter will be completed and submitted for approval in the next few weeks. The event executive committee met on December 18 and is currently recruiting co-chairs for the local organizing committee. The first meeting of the LOC will be on Monday, February 4.
- **2009 ConocoPhillips Summer Nationals & World Championship Trials:** Indiana Swimming has been approached by USA Swimming to host this prestigious event from July 7-11, 2009, pending approval from the USA Swimming Board of Directors. The USA Swimming board meets this coming Saturday (January 26) at which time we will learn if we have been awarded the event or if it is going elsewhere. The approval hinges on IUPUI's response to USA Swimming about needed upgrades to the Natatorium.

LSC Development

IU Natatorium "Preserve the Memories" Campaign

There really is little new information to share. Chuck Wielgus, USA Swimming's Executive Director, has had some communication with the IUPUI Chancellor, and there has been a strategic planning group formed at the University. This situation is being constantly monitored with very little additional information forthcoming at this point. Arlene had requested that Mel Goldstein, committee chair, organize a January meeting with University leaders and all the user groups as a means of soliciting information. As of this time, this meeting has not been arranged.

Arlene and Tony met with Julie McKenney and Matt Reisweg regarding the use of funds generated by this summer's MegaZone meet. Julie is currently soliciting bids for a UV system to enhance air quality. It is the intent that Indiana Swimming will identify specific uses for the meet profits. ISI will study the bid proposals with Julie's staff to determine the uses that have a direct impact on Indiana Swimming members.

ADMINISTRATIVE VICE-CHAIRMAN: Kent Nelson 217/799-5903	kentnelson1976@gmail.com
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AWARDS:

PERSONNEL:	Kent Nelson	kentnelson1976@gmail.com
TEAM INDIANA:	Emily Kowalski	a40momski@aol.com

QUAD MEET – another successful QUAD meet. Many thanks to Tony, Lynn, Arlene and Jen Ferguson on their help in running this fun event. Next year we will celebrate the 25th anniversary of the Quad meet and are shaping some really great ideas. If you have any suggestions, please let me know.

WEBSITE – WOW!!! What great response we have had to the new site. We had some initial pains with the change over, but in totally we are averaging about 1,000 hits per day! Thanks to Lynn for getting so much done, Brian Hindson for testing and checking. Lynn and I will work with Bob Hartley on phase two which is the automation of some of our services.

SITE SELECTION – 2007 AGS Conference Call. I held a conference call with Mark and Jeanne Van Allen about the issue around admission. This was a simple error and they worked to correct it as best they could. CASE CLOSED.

2008 SR.ST Task Force – I appointed a task force to work with Swim Indy to deal with some of the issues and limitation of the Brownsburg Facility. We are 100% behind Swim Indy and believe that this will be a great event.

2008 LC Events – LST @ IU Natatorium – SR CHAMPS; DON @ Donner Park (outdoor) – AG CHAMPS; PRO @ Lake Clair – OW CHAMPS.

MEGAZONE - The All Great Racers.com site is up and running for the megazone. We have had our first planning meeting (I am sure that Arlene will report more)

INVESTMENT – This is a lengthy discussion that we are going to have to have in the near future about the direction that this will take. Please see addendum "A" for a summary of the necessary amounts to endow programming.

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AWARDS – We are awaiting approval from Marge to use Doc for the Counsilman Cup. We have two “awards” sculptures that are waiting for bid on the project.

During the Quad Meet. Tony pointed out a BankOne performance award that used to be given out. It has not been used since 1989. We may want to explore bringing this type of event back.

IS HALL OF FAME WEBSITE – I am beginning the process to create a Hall of Fame website for Indiana Swimming, as well as a logo. I am will have more information on this mid year.

Discussion ITEMS - Revamping of site selection for championships meets. Only the divisional meet would follow our current processes. SC and LC Senior and Age Group State would be selected by the site selection committee without a bidding process. It would be the site selection committee responsibility to solicit interested parties and facilities to host Indiana Swimming premier events. This ensures that we get what we want for our meets. Clubs and groups can still contact Indiana Swimming to express interest in an event. This is similar to the way USA Swimming selects national event hosts.

Central Zone Non Coach Director – Indiana Swimming should actively seek a candidate for Arlene’s position and work throughout the summer to make sure they are positioned to win in the fall.

Point of Interest - I will have my camera at the next Board meeting and would like to take head shots of all Board members for the website.

AGE GROUP VICE-CHAIRMAN: 317/878-2136	Brad Smith bsmith@nhj.k12.in.us
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ADAPTED: **Joey Black** fishyjo@aol.com
I am going to start getting the emails ready for the championship season. Thanks Lynn for helping me out with this!

OPEN WATER: **Charlie Fry** swimwtsc@insightbb.com
TEAM INDIANA: **Emily Kowalski** a40momski@aol.com
INDIANA WINS!! Congratulations to Head Coach Brian Hindson, Scott Lazof, Carl Ahls, Joey Black, Samantha Robertson and Jennifer Kelsik – What a great staff to work with-good relay strategies!! How wonderful it was to have such a great showing of Senior Swimmers mixed with the age group swimmers. They all worked together to get the VICTORY. A thank you to Speedo and Tony for helping out with the great outfitting!

CAMPS: **TJ Day** swimday@yahoo.com
OUTREACH:

SENIOR CHAIR: 260/710-0879	Chad Englehart coachenglehart@verizon.net
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OPEN WATER: **Charlie Fry** swimwtsc@insightbb.com
TEAM INDIANA: **Emily Kowalski** a40momski@aol.com
CAMPS: **TJ Day** swimday@yahoo.com

FINANCE VICE-CHAIRMAN: 317/745-6817	Lucy Duncan lucyuss@aol.com
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Discussion was held regarding possible investments and what it would take to endow things such as camps, travel fund. We had a great fluctuation last year, 5%. The Investment committee will meet to discuss moderate/low risk opportunities vs non-aggressive.

Financial reports distributed are available from lucyuss@aol.com or lynn@inswimming.org

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TECHNICAL CHAIRMAN: 317/490-9024	Scott Ingram singram@omnicityusa.com
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SCY Championship Season Items

- All but one of Meet entry letters (Central Divisional) for the SCY Championship Season has been posted on the Indiana Swimming website. We are waiting for host information back from NOB and then it will be posted.
- Following a conference call of the site selection committee and subsequent discussions with our Senior State host, details as to how Indiana Swimming wants the meet run at Brownsburg HS were noted in the Senior State SCY Meet Letter. Main items include:
 - o Utilizing 2 pools for the distance freestyle events (500, 1000, 1650) and 800 Free Relay.
 - o Warmup/cool down during distance will be limited to area between bulkheads.
 - o Utilizing the deep end of the pool for the majority of the competition except as noted above.

LCM Championship Season Items

- Reformatted LCM Senior State Order of Events so that bidder's could address how they would handle 3 ½ day timeline.
- Site Selection was held prior to tonight's BOD
- We need to get clarification from Senior Chair and Official's Chair as to what start time we are going to use for AM sessions at Senior State (9 or 9:30)

New 08-09 Divisional Alignment

- As approved at the last HOD, the LSC is to be divided into 5 divisional regions.
- This process was completed with the help of Lynn, Chad and Brad.
- This new alignment will be posted so that clubs interested in bidding to host the '09 divisionals are aware of the demographics. (see attached list)
- Here are the numbers based on last year's entries:

Divisional	# of Teams	Divisional Athletes	Divisional Entries
NW	23	544	2148
NE	20	544	1895
West Central	13	535	2120
East Central	26	531	2129
South	28	433	1746

OFFICIALS CHAIRMAN: 317/335-2929	Hal Paul hpaul1053@insightbb.com
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Congratulations to Lucy Duncan on being selected to be an official for this summer's Olympic Trials. There will be Regional Officials Chair elections this spring during the Championship season.

Regions 2 (NE) and 4 (E Central / SE) positions are up for election / re-election. The current Regional Chair for Region 2 is Jennifer Brink, at this time she is running unopposed. Region 4 will be holding an election between current Chair Eliot Van Velzen and Bill Koss of Carmel Swim Club.

Resumes for each of these individuals are available on the Indiana Swimming website. Current election procedures are available on the Indiana Swimming website. In order to cast a vote, you must work at least one session at either the Divisional, Sr. State or Age Group State meets.

COACHES REP: 574-220-7946	Will Bernhardt coachwill05@gmail.com
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It brings me great pleasure to report that I have started a bi-weekly email update to our Indiana coaches. I have sent articles and links to sites so far that have received some praise. It seems to be going well and the coaches who have reported back seem very happy.

If any board member needs to get info to the coaches please let me know and your message will be

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FINANCIALS

Lucy and I worked hard in December and early this month to finish up our end of the audit. We are in the final stages with the CPA firm. I did learn a lot about documentation. While the documentation I have been doing over the years was pretty thorough, I've learned that it can be just a bit better. We did learn that we need to have a written "Standard Operating Procedures" for our accounting in the offices. Additionally, we also need to have a written fraud policy (procedure to follow if someone suspects fraud). I also anticipate a few other suggestions for us to implement in the future. Overall, it wasn't too painful!

STATE MEETS

I attended the Championship Coordination meeting for our upcoming spring championships. Entry letters were recently posted for 5 of our 6 sites. Setup files will be posted shortly. I'll setup and enable the online entry system by February 1. Awards have been ordered.

TOP 10

Thank you seems so minimal for what former IN member, Gary Haley did for our Top 10 reports! WOW! The time he's put in to save me hours – days – even weeks to publish a Top 10 list is appreciated beyond words! The macros he wrote for the excel reports that come out of SWIMS will format the reports in seconds. I'm so grateful!

Additionally, thanks to Kent Nelson on a Top 10 certificate design. We will continue to order and distribute plates for the plaque system (no new plaques will be distributed). Starting with the 2007 lists, we will run certificates for every swimmer on the list and distribute to the CLUBS to present at their annual spring banquets. This is similar to the now former National Top 16 certificate recognition. Reminder that starting with this year, USA Swimming will recognize single age Top 10 lists.

UPCOMING

- Continue to improve the website and include even more documents/information than on the old site.
- Post the 2007 SC and LC Top 10 reports and generate the certificates.
- Work with Larry Zoller of MTV to secure the 40 high school sectional backups to input into a TM db. I will then run the pre-proofs through there as well as SWIMS, to save myself time in creating the proofs needed list during championship season. In theory, it should save me a TON of time.
- Contact Marge Councilman on her blessing to name a "cup" award after Doc. Upon that anticipated approval, we can move forward with commissioning a design for the award that we'll present at the fall 2009 House of Delegates.
- Continue to work on the planning of the 2008 MegaZone meet.

Sport Development Director

GENERAL

From November 12 to present my focus as Sport Development Director has revolved around such Special Events as the Mid-States Quad Meet, Mega Zone Planning, 2008 camp preparations and increased club & coach visits. Office duties include: blast e-mails, sanctions and scheduling are ongoing. Special Projects include my continuing participation with the Indiana High School Hall of Fame Committee, sitting in on the USA Swimming Club Development staff, And Age Group Development Committee meetings via conference call.

SPECIAL EVENTS/PROJECTS

MID STATES QUAD MEET

I coordinated the admission and heat sheet sales finances for the meet as well as sending out pre and post meet press releases. Channel 11 News visited the meet and did an on-deck interview and took video footage at the meet that aired on Saturday, Sunday and Monday sportscast reports. The final press release was also sent to Swimming World Magazine. I also, assisted in the set-up and tear down of all equipment, signage and results.

CLUB / COACH VISITS/ PARENT MEETINGS AND MOTIVATIONAL SPEAKING

I have visited 10 clubs in November, December and January. Visits include parent education presentations, BOD strategic planning sessions and coaching staff planning sessions. Meetings include mediating coach conflict, assisting clubs with presentations for the Site Selection meetings and motivational speaking.

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I am working my way down the club lists to communicate with club representatives to provide information on Indiana Swimming opportunities and discuss club issues.

REGIONAL THINK TANK MEETINGS

I am coordinating 8 Regional Meetings for Coaches and Club Go-To People in the following locations: Ft. Wayne area, NE and NW Indiana, North, South and West sides of the Indianapolis area, Evansville, and the Southeast corner of the state. I have asked the assistance of a coach in each region to help arrange these meetings. The first meeting will be held in Ft. Wayne on Saturday January 26 at 1:00 hosted by Chad Englehart

The goal of the meetings is to first and foremost build relationships with coaches/teams and best identify their needs and goals. I hope to gather feedback to help develop programming to meet our LSC needs.

These meetings are not limited to just coaches. Influential (go to) people within the clubs are welcome as well and I am encouraging all staff members to attend. If a head coach is not available I am encouraging the age group coaches to attend as topics will span from Senior to Age Group swimming and planning for the future.

CAMPS

I have been coordinating 2008 Camps sites and dates that have been added to the ISI website. Camp staff information is still needed for the camp registration and information forms before this information can be made available. I have been researching locations for the June All-Star Camp for 15-16 year old boys and girls in Nebraska and Arizona. USA Swimming has provided information for staff and athlete selection.

SPONSORSHIPS

I spoke with Speedo to see if they have an interest in sponsoring the Mega Zone meet or the coaches social at the Mega Zone meet. I also met with Methodist Sports Medicine and Hendricks regional sports about sponsorship and coverage for the Mega Zone Meet in August.

MEGA ZONE MEET LOC MEETINGS

Attended the Mega Zone Committee LOC meetings where responsibilities were defined and coordinated the process of recruiting for committees and sponsorship possibilities.

2009 ZONES IN NOBLESVILLE

Arlene & I met with representatives of the Noblesville Swim Club to share information and expectations for the 2009 Zone meet. Noblesville Swim Club hopes to have information available at the Mega Zone meet this summer.

RACE ANALYSIS

All past Race Analysis results have posted on the ISI website. Emily Kowalski and I also taught a class on Race Analysis to the Aquatic Major Students and coaching staff at Ball State University. I also meet with Ron Jones at Swim Indy to discuss preparations for Race Analysis at the Senior State meet.

OPERATION WATER SAFETY

The Aquatic Alliance of Greater Indianapolis (YMCA, Indy Parks, IU Natatorium, Red Cross, USA Swimming Clubs and Indiana Swimming) met to evaluate the 2007 Operation Water Safety program and define the objectives for 2008. Carmel Swim Club was the first to step forward to host this Water Safety Initiative in 2008. I met with the Carmel Swim Club representatives to discuss the organization process of running this program and the resources that are available.

INDIANA HIGH SCHOOL SWIMMING AND DIVING HALL OF FAME

The HOF Committee and the Brownsburg High School Swim Team Parent Booster Club organized and ran the 2nd Annual Indiana High School Swimming and Diving Hall of Fame meet in December. Our guest speaker was "Doc Counsilman" Award Winner: Skip Bird.

The committee is currently involved in the long range planning for future recognition of inductees and the future of the Hall of Fame Classic.

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WEBCASTS AT SWIM MEETS

Hoosier Authority once again hosted live web casts at the 2nd Annual HOF Classic and the Homestead Invite. I did the color commentary on the web casts for both meets. Swimming's partnership with Hoosier Authority continues to help promote the sport of swimming. The web casts at the HS State meets are up in the air due to the IHSAA's contract with Emmis.

USA SWIMMING/LSC

.Attend by conference call, monthly meetings with the Club Development Staff that share information on observations and key issues from club visits.

Monthly conference calls with the Age Group Planning committee to continue to develop a mechanism for information sharing and programming to benefit the growth and development of age group swimming.

MEETINGS

- Attended the Golden Goggles Banquet
- Arlene and I met with Julie McKenney and Matt Reisweg to share thoughts on future meets at the IU Natatorium and discuss updates on the R & R of the Natatorium.
- Attended a conference call to discuss the operational needs of the Senior State Meet
- Assisted Lynn and Scott with the Championship Coordination Meeting for the winter championship meets

GOALS

- 2008 Camps preparations
- Coordinate & facilitate regional Think Tank meetings.
- Coordinate Race Analysis team for state meets
- Continue to explore sponsorship possibilities
- Set future club visit dates
- Coordinate Operation Water Safety for 2008 ISI Club Participation

ANNOUNCEMENTS

Next BOD meeting: Monday, April 21 – 5:30 pm

Pan Am Plaza – Lower Level – IW/SA HPL

Next HOD meeting: TBD by August 31, 2008