

Club Reminders Calendar & Checklist

April:

- Send current info on club officers and coaches to ISI offices
- 3rd Monday, 5:30 pm - Indiana Swimming Board of Directors Meeting – Indianapolis
- Seasonal Registration can begin (April 1-August 28)
- 4th Saturday - Swimposium

May:

- Deadline for Winter Meet Requests to ISI Office by May 1 - http://www.inswimming.org/files/forms/schedreq_1.pdf
- Indiana Swimming Camps planned/scheduled (applications on website in April)
- Counsilman Grant applications due May 31 <http://www.inswimming.org/files/forms/grant.pdf>
- Board of Directors Annual Retreat/Workshop?

June:

- 3rd Monday - 5:30 P.M. - Indiana Swimming Board of Directors Meeting – Indianapolis
- All annual ISI Budget requests to be received by July 31 – to Finance Vice-Chair
- Zone information posted on website (all AAA qualifiers eligible for Team IN participation)

July:

- ONLINE Zone Applications due (deadline Monday after Age Group State)

August:

- August 28th - End of season for Seasonal Swimmers
- 3rd Monday, 5:30 pm-Indiana Swimming Board of Directors Meeting–Indianapolis
Technical Meeting / Budget Committee Meeting
- Registration info sent to club Registration chairmen on file with ISI offices. Make sure office has current & correct information.

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September:

- USA Swimming registration year begins 9/1. Begin renewing club charters. Must also enroll all conferences listing all member teams and contacts.
- Start registering new swimmers.
- Register coaches and make certain they are current in CPR, First Aid, and Safety Training for Swim Coaches. You must include application, all original cards, and USA SWIMMING non-athlete fee. They must also have completed (or be current) in the USA Swimming mandated Background Screen.
- Officials can begin renewing – applications sent to all previous year's officials via USPS mid-month
- United States Aquatic Sports National Convention (traditionally the 2nd week).
- **4th Saturday OR 1st Saturday in October (depends on the year)- House of Delegates Meeting**
MANDATORY or \$300 annual fee AND no sanctions issued to club
 - Site & Time TBD and posted on website at least 1 month out.
 - Technical Legislation Presented, Proposed Budget presented, Elections, USAS Convention Reports

October:

- Councilman Grant applications due October 31 - <http://www.inswimming.org/files/forms/grant.pdf>
- Mid States Quad Team IN info / application posted on website – Minimum standards needed to apply to this SELECTION TEAM. These standards will be part of the Team IN info posted.

November:

- 3rd Monday, 5:30 P.M. - Indiana Swimming Board of Directors Meeting - Indianapolis

December:

- Deadline for Summer Meet Requests to ISI Office – December 1
http://www.inswimming.org/files/forms/schedreq_1_.pdf
- Mid States Quad Team IN applications due (Team selection & notification at end of the month)
- December 31st - Deadline for renewing club charter, swimmers, officials, and coaches. After this date, no one can be on deck if not re-registered. Club insurance is not good, swimmers must swim unattached.

January:

- Send current info on club officers and coaches to ISI offices
- 3rd Monday, 5:30 pm - Indiana Swimming Board of Directors Meeting – Indianapolis
- Senior Swimmer of the Year Award Nominations accepted until March 1 -
<http://www.inswimming.org/files/forms/volawards.doc>

February:

March:

- Annual Volunteer awards presentation at the Age Group & Senior State Meets
- Annual Top Performer Awards (from previous year's T10 publications – SCY & LCM) at Age Group & Senior State meets

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- Annual ISI Blanket presentation to Rookie National-level participants (from previous year)